


Notice of Meeting

Surrey Police and Crime Panel



 We're on Twitter:
@SCCdemocracy

Date & time
Monday, 21
November 2022
at 10.30 am

Place
Woodhatch Place,
Reigate, Surrey

Contact
Julie Armstrong, Scrutiny Officer
julie.armstrong@surreycc.gov.uk

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language please email julie.armstrong@surreycc.gov.uk.

This meeting will be held in public. If you would like to attend and you have any special requirements, please contact Julie Armstrong, Scrutiny Officer on .

Please note that the meeting will also be webcast live, which can be accessed via the Surrey Police and Crime Panel page on the Surrey County Council website.

This page can be accessed by following the link below:

<https://mycouncil.surreycc.gov.uk/ieListMeetings.aspx?CId=250&Year=0>

Members

Cllr Hannah Dalton	Epsom & Ewell Borough Council
Cllr Paul Kennedy	Mole Valley District Council
Cllr Victor Lewanski	Reigate & Banstead Borough Council
Cllr Barry Cheyne	Elmbridge Borough Council
Cllr John Furey	Runnymede Borough Council
Cllr Julia McShane	Guildford Borough Council
Cllr John Robini (Chairman)	Waverley Borough Council
Cllr Valerie White	Surrey Heath Borough Council
Cllr Ellen Nicholson	Woking Borough Council
Cllr Satvinder Buttar	Spelthorne Borough Council
Cllr Keith Witham	Surrey County Council
Cllr Mick Gillman (Vice-Chairman)	Tandridge District Council
Mr Martin Stilwell	Independent Member

1 APOLOGIES FOR ABSENCE

The Chairman to report apologies for absence.

2 DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter

- (i) Any disclosable pecuniary interests and / or
- (ii) Other interests arising under the Code of Conduct in respect of any item(s) of business being considered at this meeting

NOTES:

- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest
- As well as an interest of the Member, this includes any interest, of which the Member is aware, that relates to the Member's spouse or civil partner (or any person with whom the Member is living as a spouse or civil partner)
- Members with a significant personal interest may participate in the discussion and vote on that matter unless that interest could be reasonably regarded as prejudicial.

3 MINUTES OF THE PREVIOUS MEETING: 26 SEPTEMBER 2022

(Pages 1 -
14)

To approve the minutes of the meeting held on 26 September 2022 as a correct record.

4 PUBLIC QUESTIONS

The deadline for public questions is seven days before the meeting (14 November 2022).

Note:

A written response will be circulated to Panel Members and the questioner.

5 CHAIRMAN'S COMMENTS

For the Chairman to provide any updates and comments to the Panel

6 APPOINTMENT OF CO-OPTED INDEPENDENT MEMBER

(Pages 15 -
16)

The purpose of this paper is to set out the process that has been followed in order to select a co-opted independent member onto the Surrey Police and Crime Panel and to recommend appointment to the position.

7 SURREY POLICE GROUP UNAUDITED FINANCIAL REPORT FOR THE PERIOD TO 31 AUGUST 2022 (Pages 17 - 22)

This report sets out the financial performance of the Surrey Police Group (i.e., OPCC and Chief Constable combined) as at the 31 August 2022 with a forecast to the 31 March 2022.

8 CALL IT OUT SURVEY (Pages 23 - 28)

The purpose of this report is to provide an update on the findings of Surrey Police's "Call it Out" survey' and how the resulting data is being used to inform local activity.

9 POLICE AND CRIME PLAN PROGRESS (Pages 29 - 42)

This report sets out the progress made towards achieving the 2021-2025 Police and Crime Plan, published in December last year. The report outlines key areas of progress and sets out proposals to ensure the public have greater access to key performance data concerning both the Office of the Police and Crime Commissioner and Surrey Police.

10 CCTV IN SURREY (Pages 43 - 46)

The purpose of this report is to provide an update on the '5-year Surrey public place CCTV strategy' which was set out in 2018, current CCTV provision across the county and Surrey Police's position on the future of public place CCTV.

11 SURREY PCP BUDGET MID-YEAR CLAIM 2022 (Pages 47 - 50)

The Surrey Police and Crime Panel has accepted a grant from the Home Office to meet the costs of the Panel, including the administrative support. This purpose of this paper is to report on the use of the grant in 2022 (April 2022 - September 2022), as noted in the Panel's mid-year claim submission to the Home Office submitted by the 28 October 2022 deadline.

12 PERFORMANCE MEETINGS (Pages 51 - 52)

This report provides an update on the performance meetings between the PCC and the Chief Constable that have been held and what has been discussed in order to demonstrate that arrangements for good governance and scrutiny are in place.

13 PCC FORWARD PLAN AND KEY DECISIONS (Pages 53 - 58)

This report provides information on the key decisions taken by the PCC from September 2022 to present and sets out details of the Office's ongoing Forward Plan for 2022/23.

14 COMMISSIONER'S QUESTION TIME (Pages 59 - 60)

For the Panel to raise any issues or queries concerning crime and

policing in Surrey with the Commissioner.

Note:

The deadline for Member's questions is 12.00pm four working days before the meeting (15 November 2022).

15 COMPLAINTS RECEIVED SINCE THE LAST MEETING (Pages 61 - 62)

To note complaints against the Police and Crime Commissioner and the Deputy Police and Crime Commissioner received since the last meeting of the Police and Crime Panel.

16 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME (Pages 63 - 76)

To review the Recommendations Tracker and Forward Work Programme.

17 DATE OF NEXT MEETING

The next public meeting of the Police and Crime Panel will be held on Friday, 3 February 2023.

**Joanna Killian
Chief Executive**

Published: Wednesday, 9 November 2022

MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE

Those attending for the purpose of reporting on the meeting may use social media or mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. To support this, Woodhatch Place has wifi available for visitors – please ask at reception for details.

Anyone is permitted to film, record or take photographs at council meetings. Please liaise with the council officer listed in the agenda prior to the start of the meeting so that those attending the meeting can be made aware of any filming taking place.

Use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to the PA or Induction Loop systems, or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

It is requested that if you are not using your mobile device for any of the activities outlined above, it be switched off or placed in silent mode during the meeting to prevent interruptions and interference with PA and Induction Loop systems.

Thank you for your co-operation

Note: *This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.*

Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the representative of Legal and Democratic Services at the meeting.

This page is intentionally left blank

MINUTES of the meeting of the **SURREY POLICE AND CRIME PANEL** held at 10.30 am on 26 September 2022 at Woodhatch Place, Reigate, Surrey.

These minutes are subject to confirmation by the Panel at its next meeting.

Members:

(*Present)

Councillor Satvinder Buttar
*Councillor Mick Gillman
*Councillor Valerie White
*Councillor Keith Witham
*Councillor Paul Kennedy
*Councillor Victor Lewanski
*Councillor John Furey
*Councillor John Robini
Councillor Barry J F Cheyne
*Councillor Ellen Nicholson
*Councillor Julia McShane
*Councillor Hannah Dalton
*Mr Martin Stilwell

51/22 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Cllr Satvinder Buttar, Cllr Barry Cheyne, and the Deputy Police and Crime Commissioner.

52/22 MINUTES OF THE PREVIOUS MEETING: 30 JUNE 2022 [Item 2]

The minutes of the meeting held on 30 June 2022 were agreed as a true record of the meeting.

53/22 DECLARATIONS OF INTEREST [Item 3]

None received.

54/22 PUBLIC QUESTIONS [Item 4]

One public question was received from Mr Hugo Tillott and no supplementary questions were asked.

55/22 CHAIRMAN'S COMMENTS [Item 5]**Witness:**

Councillor John Robini, Chairman of the Surrey Police and Crime Panel

1. The Chairman noted that he was pleased regarding the attendance at the induction session for the Panel Members and the enthusiasm shown during the full Panel pre-meeting. The Chairman looked forward to working with the new officers and new Panel Members. It was noted that there was a vacancy of an Independent Member on the Panel, as well as a vacancy on the Complaints Sub-Committee.

56/22 INDEPENDENT CUSTODY VISITOR SCHEME [Item 9]**Witnesses:**

Lisa Townsend, Police and Crime Commissioner for Surrey Erika

Dallinger, Independent Custody Visitor Scheme Manager

Key points raised in the discussion:

1. The ICV Scheme Manager provided an overview of this statutory scheme, explaining that its purpose was to provide reassurance to the community around the welfare of detainees in police custody. The ICV Scheme Manager explained that Surrey had three custody suites which were each visited around five times a month, and the scheme had an average of 41 volunteers. The visits were unannounced, and the visitors' entry could not be delayed by the Force. The ICV Scheme Manager hoped that the scheme in Surrey would be awarded Platinum status by the Independent Custody Visiting Association this year.
2. A Panel Member queried whether the four outstanding recommendations from the 2015 His Majesty's Inspectorate of Constabulary and Fire & Rescue Services (HMICFRS) inspection were still relevant and how the PCC had checked on the progress of these recommendations. The ICV Scheme Manager explained that the OPCC was involved in action tracking meetings and proactively addressing the recommendations from HMICFRS. The outstanding recommendations had since been addressed, were in progress, or were no longer relevant.
3. A Panel Member asked about plans to encourage greater diversity among volunteers and any barriers to those from the Black, Asian and minority ethnic (BAME) community becoming a volunteer. The ICV Scheme Manager informed the Panel that

there was a limit on the number of volunteers required in the scheme. The current demographic of volunteers did broadly represent the demographic within Surrey, but it did not represent the demographic of the custody population. The ICV Scheme Manager would like there to be greater diversity and was working with the Force's Diversity Lead to try to raise the profile of the scheme.

4. A Panel Member questioned why issues such as a lack of curtains or screens in the medical room were not picked up by the volunteers. The ICV Scheme Manager explained that these were removed during the pandemic due to a risk of infection. ICVs were not permitted in the medical rooms, to preserve privacy for detainees. The criteria of the visits for ICVs compared to HMICFRS was different, however, this would be picked up in future. The Panel Member noted that disposable curtains were available. The ICV Scheme Manager took the suggestion on board.
5. A Panel Member asked about the process of achieving Platinum status and the tangible benefits. The ICV Scheme Manager was confident that the Scheme in Surrey could achieve Platinum status; it was just about evidencing the work already occurring. It would create a morale boost for the volunteers and show nationally that Surrey was running a strong scheme.
6. A Panel Member asked about the involvement of volunteers in the production of the report. The ICV Scheme Manager shared that the volunteers would be asked for any feedback that they would like to be included in the report. The Panel Member also enquired about the concerns around a breach of Section 40 of the Police and Criminal Evidence Act 1984 (review of detention) and whether this was picked up by the volunteers. The ICV Scheme Manager explained that this issue had been tracked for over a year prior to the inspection.
7. A Panel Member asked about the reason for staff shortages in custody. The ICV Scheme Manager noted that this was an operational matter. They had been actively recruiting and some of the shortages were due to sickness. The PCC added that two custody officers passed away during the pandemic, therefore, it had been a difficult period for the volunteers and those working in custody.
8. A Panel Member raised the issue of detainees reporting complaints. The ICV Scheme Manager explained that the volunteers highlighted the complaints procedure to the detainee.

If a strip search occurred, there needed to be a clear rationale in the custody report explaining why it had to take place, as there was a large focus on the dignity of detainees. The Custody Scrutiny Panel looked at data across the whole of Surrey.

RESOLVED:

The Panel noted the report.

**57/22 MEDIUM TERM FINANCIAL PLAN (MTFP) UPDATE 2023/24 TO 2026/27
[Item 6]**

Witness:

Kelvin Menon, Chief Finance Officer (Office of the Police and Crime Commissioner)

Key points raised in the discussion:

1. The Chief Finance Officer outlined that the major change since the last report presented was the government-announced pay award for police officers. This added £3.3 million to the overall cost for each year. The Home Office had provided a grant of £1.8 million to offset some of that cost. The grant was allocated on the same basis as the formula grant, of which Surrey received the lowest share in the country.
2. A Panel Member asked about the likely situation of continued pay increases beyond 2% and whether this could result in discussions on the holding of a Council tax referendum. The Chief Finance Officer responded that the level of police officer pay was set centrally by the Pay Review Body and agreed by central government and was not subject to local judgement. The Government had implied that any percentage increase that was above the percentage included in Force budgets would be covered by additional funding, as had been the case in the current year (2022). The Government could also impose pay restraints on the public sector which would limit costs, thus, the need for a referendum was unlikely. In the past, the Force considered having a referendum but discounted it due to the significant cost of holding one.
3. A Panel Member asked about the impact of reductions in police staff and which roles were likely to be cut. The Chief Finance Officer explained that the Force was unable to make police officers redundant and it was likely that the Government would

say that the increase of officers achieved through Uplift would need to be maintained. Therefore, savings would need to be found within police staff. Currently, the Force was running a high vacancy rate as they were struggling to recruit, particularly in areas such as IT where they were unable to match the pay of the private sector. The Force would try to minimise the impact of any staff savings by changing ways of working for example.

4. A Panel Member enquired about the likelihood of the Force issuing a Section 114 notice and the impact if that took place. The Chief Finance Officer explained that the Surrey was no worse position than any other Force in the country. No Force had issued a Section 114 notice before, however, it was a tool that was available if required. If actioned, all non-essential expenditure would stop but day-to-day policing itself would not be impacted.
5. A Panel Member asked whether more than one scenario had been considered. The Chief Finance Officer reassured the Panel that five different scenarios had been considered and the one presented in the report was a reasonable mid-point. In the spending review, the Government had promised extra funding for the police, but it was unknown currently how this funding would be divided. Therefore, no additional funding had been included. The Panel Member queried the recruitment freeze for Police Community Support Officers (PCSOs) and asked about the process of deciding on a budget between the PCC and Chief Constable. The Chief Finance Officer explained that the Force were in the process of creating its budget and would set out the different implications of varying budgets. It was then for the PCC to decide which choices were most appropriate. The Chief Finance Officer explained that PCSOs were being converted into fully warranted police officers. The PCC added that the PCC produced the Police and Crime Plan and then the Chief Constable decided how to deliver the Plan operationally.
6. A Panel Member noted that they would struggle to support an increase in the precept with the cost of living currently and suggested moving police staff into police officer roles. The Chief Finance Officer noted the importance of the work of police staff in preventing crime and assisting officers, but the suggestion could be explored. It may help to explain to the Panel what police staff do in a future report.
7. A Panel Member asked which capital projects were likely to be affected and whether this would include the redevelopment of the Force headquarters. The Chief Finance Officer explained

that as interest rates rise, capital schemes that were due to deliver a net benefit may not anymore and they would be revisited at the time. The redevelopment of the headquarters was a ten year rebuild programme and affordability was central to this. There was a briefing planned for Wednesday, 28 September 2022 for Panel Members on the Estate Strategy.

RESOLVED:

The Panel noted the report.

58/22 RECRUITMENT AND WORKFORCE PLANNING [Item 7]

Witnesses:

Damian Markland, Head of Performance and Governance (Office of the Police and Crime Commissioner)

Kelvin Menon, Chief Finance Officer (Office of the Police and Crime Commissioner)

Key points raised in the discussion:

1. The Head of Performance and Governance noted that the Force was on target to meet the end of financial year officer uplift target. Although, there were some challenges with the recruitment market. Attrition rates had stabilised and there was work happening with the Force around proactively retaining police staff and police officers.
2. The Chairman asked about the proportion of police officer apprentices who completed the degree and stayed to work in Surrey following graduating. The Head of Performance and Governance explained that the Force-wide average for those dropping out was 9.7%. For student officers with two years of service or less, that figure was 16%. This could be broken down further into the police constable degree apprenticeship programme (attrition rate of 21%) and degree holders entry programme (attrition rate of 11%). The Force were being proactive to better support new recruits. Often those who dropped out did so because they underestimated the level of academic work involved and therefore, the Force are trying to better explain this element to those considering joining through this pathway.
3. A Panel Member asked what work the Force was doing to improve career development opportunities. The Head of Performance and Governance explained that there was a dedicated gold group that looked at retention. The public sector

was limited in terms of decisions it could make around pay and rewards. However, the Force was revising performance assessments and career development opportunities. It was suggested that the Panel discussed the matter with the Chief Constable at their scheduled meeting, as he would be better placed to provide more detail.

4. A Panel Member asked what the current officer vacancy rate was and asked what other Forces were offering that Surrey was not. The Chief Finance Officer explained that staff were leaving for the private sector, rather than other Forces. The Head of Performance and Governance shared that there was a 6% vacancy rate for police staff built into the budget but the actual vacancy rate was significantly greater due to recruitment issues.

5. A Panel Member queried whether the vacancy rate was due to a lack of recruitment or savings that needed to be made, and how planned savings could impact staff workforce levels. The Chief Finance Officer explained that it was due to staff leaving for increased pay, and they were struggling to replace them. The current actual vacancy rate may cover a substantial amount of the savings required; however, the gaps were in the wrong areas of the business. The Force might consider increasing the pay of the posts that are difficult to fill in order to attract people, but this had affordability implications.

RESOLVED:

The Panel noted the report.

59/22 RECENT INSPECTION OUTCOMES [Item 8]

Witnesses:

Lisa Townsend, Police and Crime Commissioner for Surrey

Damian Markland, Head of Performance and Governance (Office of the Police and Crime Commissioner)

Key points raised in the discussion:

1. The PCC informed the Panel that the Force did not receive any inadequate ratings in the inspection and the Force was rated outstanding for preventing crime and antisocial behaviour. All of the issues raised in the report were already being looked at.

2. A Panel Member asked whether the findings were in line with the views of the public and to what extent the PCC felt her Plan needed to change to reflect the Inspectorate's recommendations. The PCC responded that the Plan was a living document, and it was regularly revisited with the Chief Constable. The public's perception was influenced by their immediate experiences as well as the wider media. The PCC hoped that the report did not include anything that the public would strongly disagree with, especially regarding the outstanding areas.
3. A Panel Member noted that a lack of police officer visibility is the most common issue raised by residents and queried whether preventing crime and antisocial behaviour could be maintained if the PCSOs were not being replaced this financial year. The PCC clarified that there would be no reduction of officers on the ground, as they were being replaced by fully warranted officers. The PCC added that there was no real evidence to suggest that officers on the streets prevented more crime.
4. A Panel Member asked about 101 call abandonment and the response time when using the digital 101 service. The Head of Performance and Governance explained that this was a complicated area, as there was an uplift in call abandonment due to users switching to the digital service. There were points in the day where the response time was much faster and much slower. Data on this could be provided in conjunction with an existing action on this area.
5. A Panel Member enquired as to whether officers had undergone training around registered sex offenders yet. The Head of Performance and Governance explained that this was a multi-force report, therefore, not all points were specific to Surrey. Overall, it was felt that Surrey Police were managing these responsibilities well. The Head of Performance and Governance would find out if the training had occurred yet.

Actions/requests for further information:

1. **R20/22** – The Head of Performance and Governance to find out whether police officers had undergone training regarding managing registered sex offenders.

RESOLVED:

The Panel noted the report.

60/22 SURREY PCP BUDGET 2021/22 [Item 10]**Witness:**

Ross Pike, Scrutiny Business Manager

Key points raised in the discussion:

1. A Panel Member asked whether the Panel normally used all of its budget, whether this was a risk of the grant being reduced if the Panel failed to use all of it, and how the spending compared to pre-pandemic. The Scrutiny Business Manager explained that the grant was not expected to reduce, as it had remained at the same level for a number of years. There was a reduction of spending during the pandemic, with the grant spend increasing in the recent year (2021 – 2022). It was likely that this increase would continue for the current year (2022 – 2023).

RESOLVED:

The Panel noted the content of the report.

61/22 REVISED PCC AND DPCC COMPLAINTS PROTOCOL [Item 11]**Witness:**

Paul Evans, Director of Law and Governance (Surrey County Council)

Key points raised in the discussion:

1. A Panel Member noted that in most Local Authorities the OPCC attempted to resolve a complaint in the first instance and asked whether there was any more which could be done by the OPCC prior to a complaint reaching the Panel. A Panel Member also noted that in Kent, one of the remedies was for an officer of the OPCC to write a letter of explanation to a complainant and queried whether this remedy could be used in Surrey if desired. The Director confirmed that the protocol does not exclude asking an officer of the OPCC writing a letter of explanation, but that informal resolution of a complaint could only be done by the Panel.
2. The Panel Member questioned whether the OPCC was unable to publish a record of the outcome of a complaint, unless in exceptional circumstances, like is the case for the Panel. The Director explained that the Panel was able to decide whether the

Panel published an outcome of a complaint. The protocol only covered the decision of the Panel, not involved third parties. However, the PCC agreed in the PCC Code of Conduct not to publish any confidential material. The Panel cannot control the complainant publishing the outcome of their complaint.

RESOLVED:

1. The Panel unanimously agreed the revised Surrey Police and Crime Panel PCC and DPCC Complaints Protocol.
2. The Panel noted the Complaints Sub-Committee Terms of Reference.

62/22 PERFORMANCE MEETINGS [Item 12]

Witnesses:

Lisa Townsend, Police and Crime Commissioner for Surrey

Damian Markland, Head of Performance and Governance (Office of the Police and Crime Commissioner)

Key points raised in the discussion:

1. The Head of Performance and Governance noted that the OPCC was trying to involve residents more in their statutory responsibilities to hold the Chief Constable to account and monitor performance.
2. The Chairman requested that in the future reports, updates on each area that were discussed could be included, rather than just listing the topics. The Head of Performance and Governance noted this comment and agreed to provide greater context in future reports, whilst retaining a level of discretion for the private meetings between the PCC and the Chief Constable.

RESOLVED:

The Panel noted the report.

63/22 PCC FORWARD PLAN AND KEY DECISIONS [Item 13]

Witness:

Damian Markland, Head of Performance and Governance (Office of the

Police and Crime Commissioner)

Key points raised in the discussion:

1. A Panel Member noted that the OPCC had recently been awarded a grant of £387,000. The Head of Performance and Governance shared that the grant was awarded from a bid for supporting victims of sexual assault and domestic abuse. Data on this was included in the annual report. A Panel Member asked whether any of the grant would be used to support women's refuges. The Head of Performance and Governance explained that predominantly the funding for refuges was the County Council's responsibility, however, the OPCC supplemented their funding for this, through the provision of in refuge services.

RESOLVED:

The Panel noted the report.

64/22 COMMISSIONER'S QUESTION TIME [Item 14]

Witness:

Lisa Townsend, Police and Crime Commissioner for Surrey

Key points raised in the discussion:

1. A Panel Member congratulated the PCC on behalf of the Panel for her Office which won two of the five Home Office/Police Tilley awards and thanked her for supporting the projects.
2. A Panel Member asked whether the PCC could investigate the consistency of the approach taken across the county for unauthorised encampments. The PCC explained that the Force worked closely with local authorities when an unauthorised encampment occurred and the County Council continued to look into the provision of a transit site. There was a running issue around traveller encampments. The guidelines were recently issued around the new laws. The area was still complicated though. The PCC shared that Inspector Dean was willing to produce a report on this area and to provide a briefing to the Panel.

Actions/requests for further information:

1. **R21/22** – The Panel support officers to liaise with the Office of the Police and Crime Commissioner to organise a report and briefing on unauthorised encampments.

65/22 COMPLAINTS RECEIVED SINCE THE LAST MEETING [Item 15]**Key points raised in the discussion:**

None.

RESOLVED:

The Panel noted the report.

66/22 RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME [Item 16]**Key points raised in the discussion:**

None.

67/22 DATE OF NEXT MEETING [Item 17]

The Panel noted that its next public meeting would be held on Monday, 21 November 2022.

Meeting ended at: 12.39 pm

Chairman

Public question to the Surrey Police and Crime Panel – 26 September 2022

1. I am a politics student living in Surrey, and I would like to understand how the PCC's role as an impartial public servant, supported by the OPCC and funded by council taxpayers, is kept separate from the PCC's own political persona. I note for example that the PCC's official twitter account, which is presumably maintained by the OPCC, frequently references and promotes the PCC's personal twitter account, on which the PCC posts party political and occasionally controversial messages.
2. When the PCC/OPCC is considering an initiative or visit in a particular area, does the PCC consult the relevant elected representatives in that area, for example district or borough councillors, or are any communications primarily confined to the PCC's party political colleagues?
3. Finally, are there any constraints on official statements and photoshoots by the PCC/OPCC during pre-election periods, as there are for other public bodies, and who is responsible for maintaining the separation?"

Hugo Tillott

Question 1 response:

Whether or not a Police and Crime Commissioner has a particular allegiance to a political party, it is recognised that it is a political role. In Surrey's case, I have been elected as a Conservative Police & Crime Commissioner. A PCC is able to act in a political capacity and can campaign as a local politician who, as a matter of record, is the PCC. However, all PCCs are bound by the Nolan Principles; the Oath of Office; and rules governing the use of local authority resources. This means that PCCs should not use their Public Office for political purposes. Equally, all staff within the Office of the PCC are politically restricted and cannot act to support the PCC in party political business. In all their activities, a PCC and their staff must, therefore, make the crucial distinction between the PCC as a holder of a Public Office, and the PCC as the individual.

As you rightly point out, the PCC's official twitter account is maintained by staff within the Office of the PCC. Particular attention is paid to our use of social media, ensuring that our official account is not used for explicit or implicit political support. Referencing the PCC's personal account does not necessarily imply support for every tweet made by that account. PCCs are able to use their personal accounts as they wish and any party political views expressed must be made only by the PCC.

Question 2 response:

There are certain times when the PCC has a statutory duty to consult widely with people within the entire police force area – for instance in developing their Police & Crime Plan, or setting the council tax precept. At other times, the nature and extent of consultation and engagement is likely to vary depending on the initiative. It may be with district and borough councillors (irrespective of their political persuasion) or indeed more widely with, for example, the voluntary, business or charitable sectors.

Question 3 response:

Yes. The restrictions placed on local authorities by the Code of Recommended Practice on Local Authority Publicity applies also to Police & Crime Commissioners and their Deputies. Guidance has been published by both the Association of Police & Crime Commissioners (APCC) and by the Association of Police & Crime Commissioner Chief Executives (APACE). These pieces of guidance advise PCCs and their staff how to ensure they exercise greater care to observe laws and rules which apply in any event, during the period of heightened sensitivity before elections. Whilst the actions of PCCs are ultimately their responsibility, the PCC's Monitoring Officer will advise both the PCC and the OPCC staff to ensure that the Office is not misused for party political gain – either deliberately or inadvertently.

Lisa Townsend, Surrey Police and Crime Commissioner

SURREY POLICE AND CRIME PANEL

21 NOVEMBER 2022

APPOINTMENT OF CO-OPTED INDEPENDENT MEMBER

Purpose of the Report

1. The purpose of this paper is to set out the process that has been followed in order to select a co-opted independent member onto the Surrey Police and Crime Panel and to recommend appointment to the position.

Background

2. Two compulsory non-political independent members, who have full voting rights, are required to form part of the Police and Crime Panel under Schedule 6 of the Police Reform and Social Responsibility Act 2011. The co-opted independent members must not be members of local authorities covered by the Surrey Police area. In co-opting an independent member, the Act requires that the Panel must secure that (as far as reasonably practicable) the appointed and co-opted member of the Panel has the skills, knowledge and experience necessary for the Panel to discharge its functions effectively.
3. A vacancy arose as one co-opted independent member recruited in September 2020 now neither lives nor works in the county.
4. A thorough, fair and transparent recruitment exercise was undertaken. A cross-party selection panel comprising of the Panel's Chairman, Vice-Chairman and the existing independent member met in October 2022 to consider applications.
5. The cross-party selection panel agreed that one candidate demonstrated in interview that she met the Panel's requirements well, and agreed to recommend the individual to the Panel for appointment.
6. The recommended candidate has provisionally accepted the offer and awaits the full Panel's approval of her appointment.

Recommendations

1. That Ms Jane Clark is appointed to the vacant role of co-opted independent member on the Surrey Police and Crime Panel for a four-year term.

Next Steps

None.

Report Contact Details:

Julie Armstrong – Scrutiny Officer

julie.armstrong@surreycc.gov.uk

07816 091463

Sources / Background paper:

Surrey Police and Crime Panel - Constitution (version 2018)

Local Government Association - Police and Crime Panels: Guidance on Appointing Independent Co-opted Members (2012)

**SURREY POLICE AND CRIME PANEL
21 NOVEMBER 2022**

**SURREY POLICE GROUP UNAUDITED FINANCIAL REPORT
FOR THE PERIOD TO 31 AUGUST 2022**

SUMMARY

1. This report sets out the financial performance of the Surrey Police Group (i.e., OPCC and Chief Constable combined) as at the 31 August 2022 with a forecast to the 31 March 2022.
2. At the moment it is predicted that the Group will be underspent by £2.2m underspent on revenue and £2.8m on capital at the year end. Further details are given later on in this paper

RECOMMENDATIONS

3. The Police and Crime Panel is asked to note the content of the report and comment as appropriate

BACKGROUND INFORMATION/PAPERS/ANNEXES

4. The attached report – Annexe A – sets out the performance in more detail

CONTACT INFORMATION

Name: Kelvin Menon
Title: Chief Financial Officer – Surrey OPCC
Email: kelvin.menon@surreyheath.gov.uk

Financial Report as at 31 May 2022

Group Revenue Financial Performance for the Year

1. The Surrey Police Group, which consists of the Force and the OPCC, has a revenue underspend of £1.7m for the year as shown in the table below:

Surrey	Total 2022/23 Budget £m	Total 2022/23 Outturn £m	Variance £m
PCC Budget	3.3	3.1	(0.2)
Operational Delivery Budget	275.8	271.8	(4.0)
Total 2022/23 Budget	279.1	274.9	(4.2)
Funding	(279.1)	(277.1)	(2.0)
Grand Total	(0.0)	(2.2)	(2.2)

2. The £4.2m underspend can be broken down further as follows:

Aug-22	Year to Date	Full Year		
	Actual £'000	Actual £'000	Budget £'000	Variance £'000
Payroll	99,386	223,880	229,344	(5,464)
Premises Related Expenditure	5,416	12,317	12,108	209
Transport Related Expenditure	1,947	4,678	3,960	718
Supplies & Services	20,198	40,954	39,696	1,258
Capital financing and Financial Reporting	(65)	8,278	7,585	693
Grants & Income	(15,588)	(15,245)	(13,566)	(1,679)
Total	111,294	274,861	279,127	(4,266)

3. Most of the underspend is due to pay being under budget. This is because of actual vacancies being higher than the vacancy margin both officers and staff. For staff the labour market has tightened whereas for officers its mainly recruitment phasing although tightening is becoming a factor as well.

	Average Forecast of Employees FTE	Average Budget of Employees FTE	Average Variance FTE	Variance %	Vacancy Factor FTE
Police Officers	2,131	2,210	(79)	(4)%	(44)
Police Staff	1,760	2,003	(243)	(12)%	(160)
Total	3,891	4,213	(322)	(8)%	(204)

4. Overtime continues to be above budget as staff are having to cover vacancies, but it is being reviewed regularly. Non pay areas above budget are the housing of stray dogs, fuel, digital forensics, legal and ICT. This has been offset by better than predicted income from secondments and grants. The underspend in the OPCC is also mainly salaries and delays in recruitment

Capital Financial Performance for the Year

5. The table below gives a summary of Capital Spend against budget for the year:

Capital Summary	2022/23 Total Budget £000	2022/23 Total Forecast £000	Variance £000
DDaT Strategy	4,071	4,024	(47)
ERP	740	745	5
Commercial and Finance Services	8,340	5,985	(2,355)
Specialist Crime	915	877	(38)
Operations	483	415	(68)
Corporate Services	2,298	1,864	(434)
Local Policing	241	319	78
Total	17,088	14,230	(2,858)

6. The largest underspends are due to the rephasing or deferral of projects such as a new Firing range, Caterham Roof replacement, and Mount Browne. There have also been underspends in vehicle telemetry and estates transport infrastructure. The Force manages capital schemes over a rolling 2-year period enabling projects to be bought forward or deferred.
7. At the moment capital expenditure to date has been funded from revenue and/or capital receipts. No borrowing has been entered in to, aside from the purchase of Leatherhead some years ago, but this may change in the future as no capital grants are given by Government.

Delivery of Savings

8. So far this year £3.2m of savings have been achieved against the £2.9m in the budget. The updated Medium-Term Financial Strategy indicates that at least £17.5m in savings will be required to balance the budget from 2023/24 to 2026/27 as follows:

Forecast Funding Gaps - SURREY £17.7m	2022/23	2023/24	2024/25	2025/26	2026/27
	£m	£m	£m	£m	£m
Annual Savings Gap Requirement - 2022/23 Q1 MTFF	-2.90	-7.35	-2.73	-3.43	-4.13
Target Savings Applied to MTFF in year	3.53	0.00	0.00	0.00	0.00
Overachieved Savings Forecast	-0.25	0.00	0.00	0.00	0.00
Overall Funding Gap	-2.90	-7.35	-2.73	-3.43	-4.13
Savings Proposals:					
Change Delivery	0.00	0.31	0.00	0.00	0.00
Tactical Savings Working Group	0.00	0.14	0.00	0.00	0.00
Transformation Programme	0.00	0.00	0.00	0.00	0.00
Portfolio / Departmental Initiatives	0.00	0.00	0.00	0.00	0.00
Sub-Total Savings Proposed	0.00	0.46	0.00	0.00	0.00
Savings Balance	0.38	-6.90	-2.73	-3.43	-4.13
Additional Savings Required	0.00	-6.90	-2.73	-3.43	-4.13

9. This has all been driven by increases in pay, inflation and a declining exchange rate. It will be challenging to achieve this level of savings, given the savings already delivered, without impacting operational services.

Uplift Investment

10. 22/23 represents the final year of the Government's Uplift program to recruit 20,000 new officers nationally. At the moment Surrey is on track to recruit the 104 net new officers it needs to deliver Uplift in 2022/23 – but it is becoming harder given the labour shortages in the wider economy. 72 recruits have already commenced their training and more are scheduled to join later this year. The Government has said it will penalise Forces that do not achieve their Uplift allocation by the 31 March 2023 by reclaiming grant. For Surrey one officer missed results in a reclaim of £175,000 whereas anything over 26 Officers would lose the entire grant of £1.75m. There are also likely to be further penalties if numbers are not maintained throughout 2023/24.

Reserves

11. All reserves are under the control of the PCC rather than the Force. At the 31 August 2022 reserves were as follows:

	Balance at 31 March 2022 £'000	Transfers In 2022-23 £'000	Transfers Out 2022-23 £'000	Balance at 31 August 2022 £'000
Provisions:				
Restructuring Provision	(109)	0	0	(109)
Legal Claims Provision	(2,966)	0	0	(2,967)
Total Provisions	(3,075)	0	0	(3,075)

	Balance at 31 March 2022 £'000	Transfers In £'000	Transfers Out £'000	Balance at 31 August 2022 £'000
General Fund				
General Fund	(8,063)	(2,208)	0	(10,271)
Chief Constable Reserve	(1,071)	0	0	(1,071)
Earmarked Reserves:				
OPCC Operational Reserve	(1,234)	0	0	(1,234)
PCC Estate Strategy Reserve	(3,200)	0	0	(3,200)
Cost of Change Reserve	(3,164)	0	0	(3,164)
Ill Health/Injury Reserve	(756)	0	0	(756)
Covid19 Reserve	(2,098)	0	0	(2,098)
Insurance Reserve	(1,881)	(230)	509	(1,602)
Total Reserves	(21,467)	(2,438)	509	(23,396)

12. It is likely that some reserves will be used to temporarily address some of the financial pressures the Force is under in respect of the 2023/24 budget whilst a more sustainable solution is worked on. As there is no mechanism for Forces to borrow for revenue emergencies reserves are required to enable the Force to respond to these operational needs – Covid being the latest example. Surrey has amongst the lowest level of reserves locally – Hampshire for example has £93.5m – and indeed our reserve levels will be lower than most Districts even though Surrey Police has a far larger budget.

Audit

13. The audit for 2021/22 has commenced with a target of the 31 January 2023 for reporting and signing. This is after the statutory deadline of 30 November 2022 and is due to the lack of availability of auditors.

Equalities and Diversity Implications

14. There are none arising from this report

Summary

15. The Group has got off to a good start to the year with an underspend being predicted despite there being a number of emerging cost pressures. Whilst the underspend is welcome financially the gaps in some areas, especially in respect of Police staff, is putting strain on some services such as contact etc. This is reflected not only in higher overtime but also service performance. It is difficult to see how this can be resolved as the Force is not in a position financially to pay closer to the market rate to attract staff and the prospects of additional funding from Government seem slim. That said the recruitment of new officers is carrying on apace even though attracting the right candidates, rather than just taking anyone, is becoming more difficult.
16. Capital expenditure is also proceeding dependent on the Force being able to fund it. Preliminary work is still ongoing for the new HQ but construction should commence next year all being well. Aside from this the biggest capital expenditure areas continue to be ICT and Transport. To put this into context the Force has 1,400 ICT applications and over 700 vehicles to maintain and renew.
17. The longer-term picture continues to look challenging what with the need to maintain net officer numbers – i.e., continue to recruit to replace those that leave and yet be faced with increased costs and demand. This is something the Force is working hard to address so that it can be put on a financially sustainable footing. It's likely that reserves will need to be called upon to fill the gap on a temporary basis. Any underspend in this year will of course be useful for helping with these future challenges.



SURREY POLICE AND CRIME PANEL 21 NOVEMBER 2022

Call it Out Survey

8

1 SUMMARY

- 1.1 The purpose of this report is to provide an update on the findings of Surrey Police's "Call it Out" survey and how the resulting data is being used to inform local activity.

2.0 INTRODUCTION

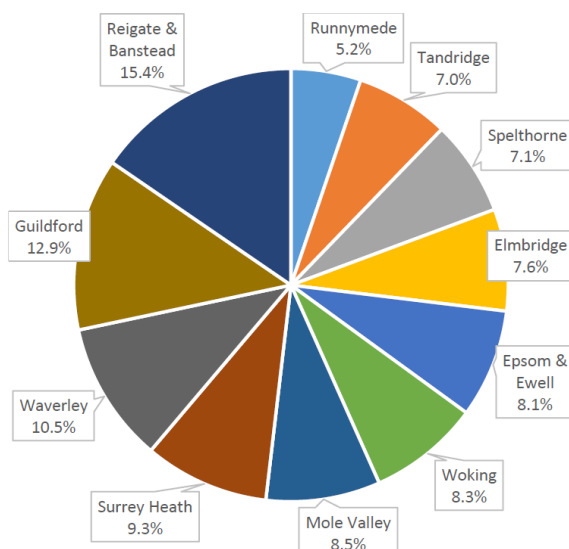
- 2.1 Following the murder of Sarah Everard in London, women across the UK began to openly share, often on social media, their experiences of feeling unsafe, harassed or intimidated.
- 2.2 Surrey Police subsequently ran an online survey between 12 April and 10 May 2021, to gather feedback from women in Surrey about their sense of safety and personal experiences. A total of 5,427 people responded to the survey.

3 SUMMARY OF FINDINGS

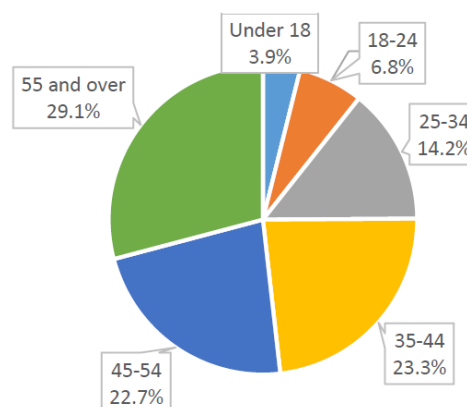
3.1 Demographics

- 3.2 The survey was targeted at those who identify as female, with 98.2% of the responses from females. 44 responses (0.9%) were from males, and 30 responses (0.6%) preferred not to say. A further 17 (0.3%) respondents preferred to self-identify. Given the intention of the survey, only responses from those who identified as female have been included in the following data.

Response by Borough / District



Responses by age

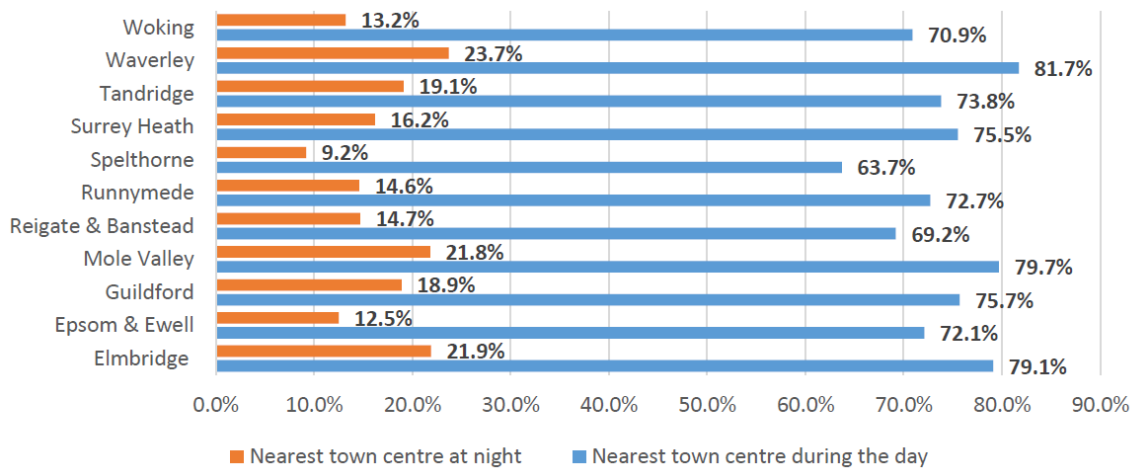


3.3 The majority (95.2%) of survey respondents were White, with smaller proportions saying they had Mixed ethnicity (1.8%), were Asian/Asian British (1.5%), Other (1.1%), Black or Black British (0.2%) and Chinese (0.2%).

3.4 Feelings of Safety

How safe do you feel in the following situations?	Safe	Unsafe
In your own home during the day	94.1%	2.1%
Out and about in your neighbourhood during the day	81.5%	5.1%
Out and about in the nearest town centre during the day	74.0%	8.0%
In your own home at night	77.7%	8.2%
Out and about in your neighbourhood at night	26.2%	45.6%
Out and about in the nearest town centre at night	17.0%	55.7%

Feelings of safety by Borough / District



3.5 Qualitative Feedback

3.6 Respondents who had previously felt unsafe were asked to explain why. 3,239 comments were received for this question, with the key themes outlined below.

Question: If you ever feel unsafe, please explain why?	
Themes	Comments

Lighting	One of the main themes when respondents were asked to explain why they sometimes feel unsafe, was lighting, or lack of it in local areas. A lot of these comments mentioned the lack of street lighting in their local area, and how this made it feel unsafe when out and about after dark.
Walking Alone	General concerns about being “out and about” were common, with a large proportion of these responses mentioning being nervous when out at night time or walking alone. Many of these comments spoke of the perceived threat of being on their own outside rather than anything that has actually made them feel that way. However, some of the comments spoke of specific concerns such as being mugged or a physical attack, and how they were worried there would be nothing they could do to stop such an incident.
Young people or groups of people in public places & drugs	One key theme was around groups of young people in public spaces, and the concern this can cause. Respondents spoke of how this can be intimidating at times and can at times result in anti-social behaviour. The effects of drugs and alcohol, especially in town centres was also mentioned as a reason for feeling unsafe.
Lack of Police Visibility	Lack of police visibility was a key theme in written responses, with a large proportion of the comments mentioning not seeing police officers, which in turn impacts on feelings of safety. A small number of comments linked their feelings of safety to the closure of police stations, saying they haven’t felt safe since their local police stations have closed.
Town centres including public transport	Town centres, and in particular public transport hubs, was another main theme with a large proportion of the comments mentioning this as a reason for feeling unsafe. Some of the comments spoke of feeling unsafe in town centres due to the large numbers of people around, often in groups. Car parks in town centres were also mentioned by a few of the respondents, saying how they feel nervous going to their cars. When mentioning public transport, respondents mostly spoke of train stations, with the occasional mention of taxis and bus stops.

3.7 Respondents were then asked what they felt could be done to create a safer community for women. 3,915 comments were received for this question, with the key themes outlined below:

Question: What do you feel could be done to create a safer community for women?	
Themes	Comments
Education	One of the most frequently mentioned comments related to education of both men and boys, to

	<p>make them aware of what is acceptable behaviour in relation to women. Some women spoke of the importance of making men aware of behaviours such as how to behave if they see a woman walking alone – such as crossing the road if they are walking towards them and putting any hoods down.</p> <p>A number of the comments spoke of respect, and the importance of teaching young people how to respect each other and educating women on what constitutes unacceptable behaviour.</p>
More Police	More police and greater visibility was given as a solution for creating a safer community for women. Some of the comments specifically mentioned the need for more female police officers, whilst many of the comments mentioned the need for more officers at night and in town centres.
Lighting	Linked to this was the high proportion of respondents who spoke of lighting. Many of the comments spoke of the need for streetlights to be put back on at night and to also have more streetlights and better lighting.
Dealing with groups of young people	Quite a few of the respondents spoke of dealing with the groups of young people that congregate in towns/villages. It was felt that greater police visibility would help address.
CCTV	CCTV was mentioned by a large proportion of respondents as being a good way to make a safer community. Other suggestions included curfews, safe spaces, self-defence classes, Street Angels and Street Watch. Call points and panic buttons were also mentioned by some of the respondents.
Appropriate punishment	There were general thoughts from some of the respondents that punishment for VAWG offences didn't always fit the crime. Comments mentioned the need for more prosecutions for domestic abuse cases, and tougher punishments for those who commit crimes against women.

3.8 Reporting

Experiences in Surrey, and whether it was reported	Experienced	Reported
Incidents such as cat calling, wolf whistling, up skirting, inappropriate behaviour etc	67%	7.3%

Sexual harassment, sexual assault or rape in Surrey	27.3%	18.4%

- 3.9 The main reason for not reporting was the fear that the police wouldn't do anything. For women that reporting cat calling, wolf whistling, up skirting and inappropriate behaviour there were a lot of questions around what could actually be reported, and what the police would do if they reported such incidents.
- 3.10 Other women said they felt their experience wasn't serious enough to actually report the incident to the police, and although they felt uncomfortable or scared they just didn't feel it was right to report it.
- 3.11 For those respondents who chose not to report sexual harassment, there were similar comments that the police would not do anything with the report, and that these incidents were not worth reporting. Linked to the concern that the police wouldn't do anything, was the concern that the complainant wouldn't be taken seriously.
- 3.12 A large proportion of those who responded to the survey spoke of just wanting to forget what had happened. This was linked to people being scared or embarrassed, and in some cases the crime was so traumatic that the person chose not to report it. Comments mentioned being worried about facing court, and the criminal justice system more generally, and the fear that this would be for nothing if the offender was not prosecuted.

4.0 Actions Undertaken

- 4.1 The Commissioner is committed to tackling all forms of violence against women and girls and the OPCC has been working closely with Surrey Police, partner agencies and local charities to shine a spotlight on the inappropriate behaviours of some men, to hold perpetrators firmly to account for their actions and to ensure the best possible support is in place for victims of these horrific crimes.
- 4.2 Learning from the Call it Out Survey has informed much of the following work:
- Surrey Police became one of the first forces in the UK to launch a Violence Against Women and Girls Strategy, helping to harmonise and develop a consistent approach across multiple areas including domestic abuse, sexual offences, peer-on-peer abuse in schools and Harmful Traditional Practices. The strategy was formally recognised by HM Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) as good practice, with Surrey Police working closely with partners to disrupt and proactively target those using abusive and violent behaviours.
 - The Force has also invested heavily in its dedicated Rape Investigation Team, doubling the number of Detectives. Work is also underway to address serial domestic abuse perpetrators, including the creation of problem profiles to better target activity.
 - Responding to feedback received from the survey, the OPCC successfully bid for £175,000 from the Government's Safer Streets Fund to tackle issues along the Basingstoke Canal in Woking. This has included the removal of

vegetation to improve visibility, cleaning of graffiti and the installation of new CCTV cameras which now cover the towpath. Part of the funding was also put towards encouraging positive behaviour change, with Surrey Police working with Woking Football Club to promote 'Do the Right Thing' - a campaign which challenges bystanders to call out misogynistic and harmful behaviour. This work was recognised nationally, with Surrey Police winning the annual Tilley Award, which celebrates innovative problem solving.

- Data from the Survey has also been used to inform and develop bids to government for additional funding. The OPCC made a successful bid to the Ministry of Justice for additional funding of over £800,000 to support victims of domestic abuse, rape and sexual assault. This funding has allowed Surrey to significantly increase the number of local Independent Sexual Violence Advisors and Independent Domestic Violence Advisors, whilst ensuring the continuity of wider community-based services such as counselling, helplines and dedicated work with children impacted by domestic abuse.
- The Deputy PCC now co-chairs the Surrey Female Strategy Group which held its inaugural meeting in December 2021. Surrey is amongst the first areas to bring partners together in this manner to improve outcomes for female offenders and to make communities safer by tackling the underlying causes of offending behaviour, including experiences of sexual violence and domestic abuse.

4.3 More detailed updates can be found in the Commissioner's most recent Annual Report.

5. RECOMMENDATIONS

5.1 The Police and Crime Panel is requested to note the update.

LEAD/ CONTACT OFFICER:
TELEPHONE NUMBER:
E-MAIL:

Damian Markland
01483 630200
damian.markland@surrey.pnn.police.uk



SURREY POLICE AND CRIME PANEL 21 NOVEMBER 2022

PROGRESS AGAINST THE POLICE AND CRIME PLAN

1 SUMMARY

- 1.1 This report sets out the progress made towards achieving the 2021-2025 Police and Crime Plan, published in December last year. The report outlines key areas of progress and sets out proposals to ensure the public have greater access to key performance data concerning both the Office of the Police and Crime Commissioner and Surrey Police.

2.0 INTRODUCTION

- 2.1 The PCC published a refreshed Police and Crime Plan in December 2021 covering the period 2021 to 2025.
- 2.2 The five priorities set out in the 2021-25 plan are as follows:
- Reducing violence against women and girls in Surrey
 - Protecting people from harm in Surrey
 - Working with Surrey communities so that they feel safe
 - Strengthening relationships between Surrey Police and Surrey residents
 - Ensuring safer Surrey roads
- 2.3 The plan is available on the website of the Office of the Police and Crime Commissioner (OPCC) or in paper copy on request. This report provides an update on how the plan has been met to date, and we would recommend that Panel members also revisit the recently published 2021/22 Annual Report which provides further information.

3.0 PRIORITY 1: REDUCING VIOLENCE AGAINST WOMEN AND GIRLS IN SURREY

- 3.1 **Winner of Tilley Awards 2022:** In October 2022, Surrey Police won the annual Tilley Award, set up by the Home Office in 1999 to celebrate problem-oriented projects that have achieved success in resolving issues faced by the police, partners and/or the community. The award was in recognition of work undertaken to ensure the safety of women and girls using the Basingstoke Canal in Woking, following a number of indecent exposures and suspicious incidents since 2019. Using £175,000 secured by the OPCC, the police, local authority and the Canal Authority have:

- Installed new CCTV cameras to cover the length of the towpath;
- Invested in electronic bikes, allowing officers and volunteers from Canal Watch to patrol the path more effectively;
- Cut down overgrown shrubbery to improve visibility and allow more room for users of the canal to safely pass each other;
- Begun to remove graffiti along the canal, making the area a nicer place to be;
- Invested in signage which promotes early reporting of suspicious incidents, which is due to be installed in the coming weeks.

3.1 Additional £1million to tackle Violence Against Women and Girls: In October 2022 the Commissioner's office secured almost £1million in Government funding to provide a package of support for young people to help combat violence against women and girls in the county. The sum, granted by the Home Office's 'What Works Fund', will be spent on a series of projects designed to build self-confidence in children with the aim of enabling them to live safe and fulfilled lives. At the heart of the new programme is specialist training for teachers delivering Personal, Social, Health and Economic (PSHE) education at every school in Surrey via the Government's Healthy Schools scheme, which aims to improve the health and wellbeing of pupils. This funding is in addition to the £1.4 million of additional funding secured by the office during 2021/22.

3.2 New Domestic Abuse & Stalking Perpetrator Schemes: Complementing local provision for victims, the Commissioner's office introduced a set of new domestic abuse and stalking perpetrator programmes, designed to work with offenders to address problematic and inappropriate behaviours and reduce the risk of further offending. Both Surrey Police and wider partners are now able to refer individuals into these services, and the stalking programme is ensuring that Surrey Police is well placed to meet its duties under the Stalking Protection Act 2019.

3.3 Partnership Work: Beyond our commissioning activity, the OPCC has been working closely with partner organisations involved in Domestic Homicide Reviews and Safeguarding Adult Reviews to ensure that staff across all local agencies have a better understanding of the factors that lead to deaths and are better placed to prevent reoccurrences. This coordinated approach is supporting focussed work with older victims, the development of training to improve the ability of staff to identify and escalate risk, and improved engagement with community and faith groups.

4.0 PROTECTING PEOPLE FROM HARM IN SURREY

4.1 Better support for victims: The Commissioner continues to support the development of the Surrey Police Victim and Witness Care Unit, ensuring that all victims of crime in Surrey have access to high-quality support and advice. The Unit makes proactive contact with around 50,000 victims of crime annually and OPCC staff have worked with Surrey Police to introduce new dedicated Fraud Case Workers and a Stalking Advocate, providing immediate specialist advice with no need for onward referrals to external agencies.

4.2 Work with schools: Significant work has been undertaken with Surrey County Council to develop the Surrey Police offer in school, ensuring that key safety messages are embedded in the County's Personal, Social and Health Education

(PSHE) curriculum. Supporting this, the Commissioner's office has been leading on work to re-establish Surrey's Junior Citizen programme – a series of local events that aim to teach valuable life skills that will keep students safe.

4.3 New Support for Young People: Just before Christmas the Commissioner signed a three-year contract worth £390,000 with charity Catch22 to launch a new service for young people at risk of or affected by criminal exploitation in Surrey. The new service offers a combination of creative workshops and tailored one-to-one support to help individuals address the root causes of their vulnerability and ultimately remove themselves from unhealthy situations.

5.0 WORKING WITH SURREY COMMUNITIES SO THAT THEY FEEL SAFE

5.1 Improving Burglary Outcomes: In February the PCC raised concerns over the solve rate of burglaries with the Chief Constable, which at the time was averaging 3.5% across the county. Following a huge effort from the Force, great strides have been made in improving the response to burglary which is now being reflected in performance data. The 12-month rolling average has now increased to 6.6%, with monthly performance reaching over 28% in August.

5.2 More Officers & Staff: Surrey Police have continued to deliver on its commitment to recruit more police officers and staff, investing in key areas such as Neighbourhood Policing Investigation Teams and the rural crime team. This has been an enormous undertaking for the Force against a complicated national backdrop, but progress is being made and momentum maintained.

5.2 Community Safety Assemblies: Recognising that community safety is not just a policing matter and that all local agencies need to work collectively to address resident concerns, the Commissioner has established a bi-annual Community Safety Assembly - bringing together key stakeholders to set strategic aims, address resident concerns and resolve challenges in delivering safer and healthier communities across Surrey.

5.3 Tackling ASB: The PCC's office has a key role to play in the Community Trigger process in the county which is powerful tool to help with persistent ASB problems. It also funds a number of projects including a mediation service which includes a victim coaching service and a number of activities for young people in the county to divert them from criminality. The Joint Enforcement Teams, or JETs, that were set up in a various parts of the county thanks to PCC funding also have an important role to play in tackling ASB across Surrey. The Commissioner marked Anti-Social Behaviour Awareness Week by signing a commitment to continue working closely with partners to tackle issues in Surrey's communities.

6.0 STRENGTHENING RELATIONSHIPS BETWEEN SURREY POLICE AND SURREY RESIDENTS

6.1 Launch of Performance Hub: OPCC believes that residents should have access to key performance data concerning both itself and Surrey Police. We have therefore developed an online Performance Hub to provide the public and stakeholders with convenient access to data in a format that can be easily understood, helping to improve transparency and confidence in local policing.

6.2 Community Surgeries: As part of the Commissioner's commitment to enhance the voice of local people in policing the office has established a regular schedule of public surgeries. Held on the first Friday of every month, these one-to-one meetings provide a valuable opportunity for the Commissioner to hear feedback from residents.

6.3 999 Response Times: Data released by the Home Office for all forces in the UK shows that, between 1 November 2021 to 30 April 2022, Surrey Police were one of the top ten performing forces for answering 999 calls, with 82% of calls answered within 10 seconds.

7.0 ENSURING SAFER SURREY ROADS

7.1 Tackling the Fatal Five: Surrey police are in the process of establishing a new policing team dedicated to cutting the driving offences that lead to the most death on Surrey roads. Known as "the fatal five offences", the new team will be focussing on combatting careless driving, drink and drug driving, not wearing a seatbelt, using a mobile phone and speeding. The first wave of officers are now in place and the Commissioner's office will continue to monitor progress.

8. SUPPORTING OPENNESS & TRANSPARENCY

8.1 Appendix 1 provides a summary of the OPCC's new Performance Hub and intended functionality.

4. RECOMMENDATIONS

The Police and Crime Panel note the update.

LEAD/ CONTACT OFFICER:

Damian Markland

TELEPHONE NUMBER:

01483 630200

E-MAIL:

damian.markland@surrey.police.uk

A new approach to performance & data transparency

Damian Markland

Head of Performance & Governance





Understanding OPCC and Force Performance

Current Approach

One of the key functions of Police and Crime Commissioners is to monitor Force performance - ensuring that their Police & Crime Plan priorities are progressed and that the police are answerable to the communities they serve.

In Surrey, this statutory responsibility is predominantly discharged through a formal scrutiny programme, similar in nature to the Overview & Scrutiny Committee model operated by local authorities.

The OPCC currently operates two types of meetings to facilitate the above:

- **Performance and Accountability meetings:** Public meetings held with the Chief Constable of Surrey Police every 12 weeks. Broadcast live on social media, residents are provided updates on performance levels and can ask questions of both the Chief Constable and PCC.
- **Resource and Efficiency meetings:** Held in private between the PCC and Surrey Police.

The OPCC also produces an annual report and provide formal responses to HMICFRS inspections.

Understanding OPCC and Force Performance

Key Issues

- Whilst the OPCC has worked hard to open-up its formal scrutiny processes to a wider audience - with regular public meetings and use of social media broadcasting - engagement remains an ongoing challenge.
- Significant performance data is made available by Surrey Police in support of public scrutiny, but the format in which this is published does not always lend itself to public consumption nor provide a sense of progress or trajectory.
- Whilst the OPCC is currently compliant with the Elected Local Policing Bodies Specified Information Order, the published data is somewhat fragmented and not always easy to find on the main PCC website.
- It can be difficult for the public to understand the work of the OPCC and how this intersects with wider police performance. The Annual Report bridges this gap somewhat but is still quite a lengthy document for the average resident to pick up and read.



Understanding OPCC and Force Performance

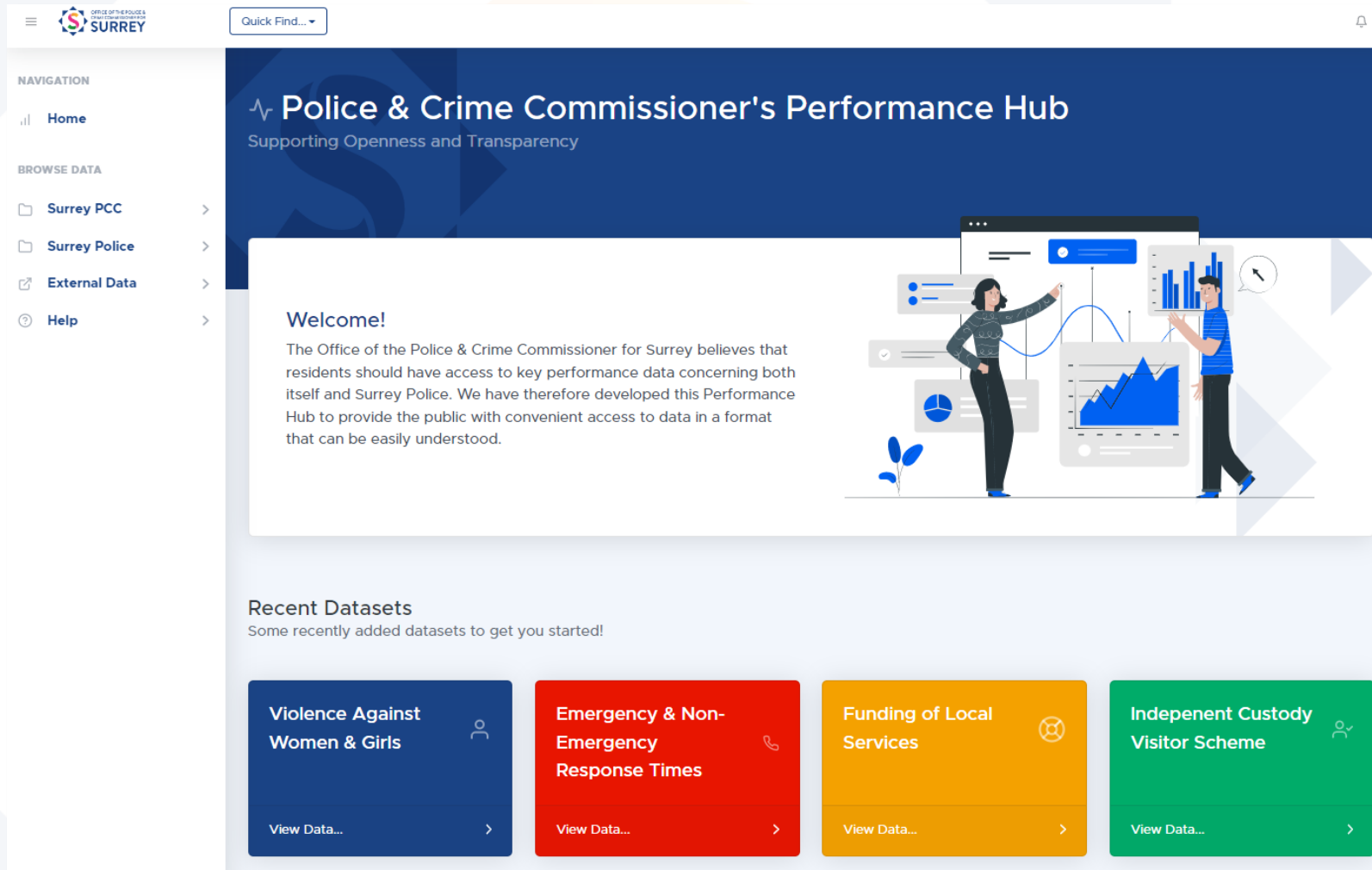
The Proposal

The OPCC wants to ensure that residents have access to key performance data concerning both the office itself and Surrey Police.

This is reflected in the recommendations of the Home Office Police and Crime Commissioner Review, which is placing a greater responsibility on PCCs to improve transparency and build public confidence.

This is equally echoed in new Home Office guidance to PCPs, again with an emphasis on ensuring the public have access to the data required to hold their PCC to account.

To support this, the OPCC is looking to launch a new Performance Hub, to provide the public with easy access to data in a format that can be easily understood..



The screenshot shows the main page of the Performance Hub. At the top left is the Surrey logo and a 'Quick Find...' search bar. A navigation menu on the left includes 'Home', 'Surrey PCC', 'Surrey Police', 'External Data', and 'Help'. The main header features the title 'Police & Crime Commissioner's Performance Hub' with the subtitle 'Supporting Openness and Transparency'. Below this is a large illustration of two people interacting with data dashboards. A 'Welcome!' message explains the hub's purpose. A 'Recent Datasets' section lists four categories: 'Violence Against Women & Girls', 'Emergency & Non-Emergency Response Times', 'Funding of Local Services', and 'Independent Custody Visitor Scheme', each with a 'View Data...' link.

Main Page

- The landing page is intended to provide a brief introduction to the Hub's functionality and easy access to key datasets.
- The left-hand menu allows visitors to navigate the site.
- The site is fully responsive, in that it will scale accordingly depending on the device being used to access it – phone, tablet etc.

OFFICE OF THE POLICE & CRIME COMMISSIONER FOR SURREY

Quick Find... ▾

NAVIGATION

Home

BROWSE DATA

Surrey PCC ▾

Police & Crime Plan ▾

Priority 1

Priority 2

Priority 3

Priority 4

Priority 5

Commissioning

Contact & Complaints

ICV Scheme

Surrey Police >

External Data >

Help >

The Police & Crime Plan

Setting the strategic direction of Surrey Police

Police & Crime Plan 2021-25

One of the key responsibilities of the Police and Crime Commissioner is to set the Police and Crime Plan in line with public priorities. The Police and Crime Plan 2021-25 outlines the areas that Surrey Police will focus on, and the key areas of performance that will be monitored in regular meetings with the Chief Constable.

[View Full Plan](#)

The Priorities

Priority 1


Reducing violence against Women and Girls

The Commissioner is committed to tackling all forms of violence against women and girls and her office is working closely with Surrey Police, partner agencies and local charities to shine a spotlight on the inappropriate behaviours of some men, to hold perpetrators firmly to account for their actions and to ensure the best possible support is in place for victims of these horrific crimes.


[See Progress & Data](#)

Progress Against Police & Crime Plan

- The design ethos of the Performance Hub allows users can “drill down” depending on how much information they require.
- For example, clicking on “Police and Crime Plan” in the navigation sidebar will provide a little information about the Plan itself, along with details of the five priorities.
- A user can then find the priority that interests them and click “See Progress”...



Quick Find...



NAVIGATION

- Home

BROWSE DATA

- Surrey PCC
 - Police & Crime Plan
 - Priority 1**
 - Priority 2
 - Priority 3
 - Priority 4
 - Priority 5
 - Commissioning
 - Contact & Complaints
 - ICV Scheme
 - Surrey Police
 - External Data
 - Help

Reducing violence against Women and Girls

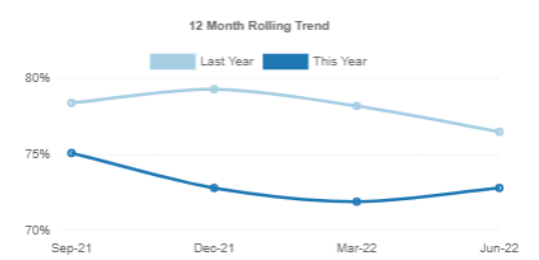
Police & Crime Plan Priority 1

The Commitment

The Commissioner is committed to tackling all forms of violence against women and girls and her office is working closely with Surrey Police, partner agencies and local charities to shine a spotlight on the inappropriate behaviours of some men, to hold perpetrators firmly to account for their actions and to ensure the best possible support is in place for victims of these horrific crimes.

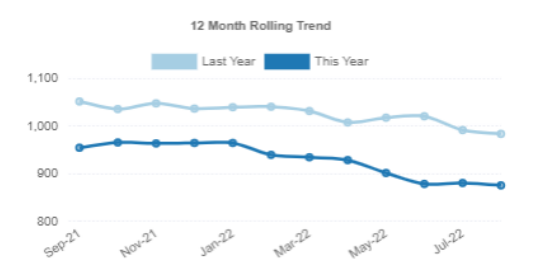
Data should always be considered in context. To support interpretation of the data below, please see Surrey Police's full performance report which includes an accompanying narrative.

Perception of safety after dark for female respondents



The Joint Neighbourhood Survey asks respondents to consider how safe they feel after dark. The chart shows the percentage of female respondents that say they feel 'very safe' or 'fairly safe' after dark.

Serial Domestic Abuse Perpetrators



Surrey monitors the volume of serial domestic abuse perpetrators. This has been defined as the volume of repeat offenders that have committed offences against two or more victims over the last three years.

Progress Against Police & Crime Plan

- The user is then shown performance data related to the chosen priority.
- For each priority the platform displays a relevant 'basket' of Surrey Police performance measures.
- This is complemented by a qualitative summary of OPCC activity and details of specific actions being undertaken.
- It is intended that Force data will be updated quarterly.

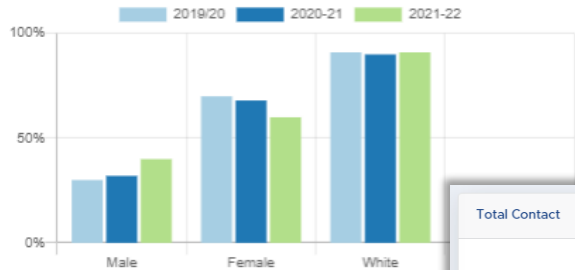
Independent Custody Visitors

Ensuring detained people's welfare

Surrey's Independent Custody Visitors Scheme

Independent Custody Visiting was introduced in England as a result of the recommendations from the Scarman Report into the 1981 Brixton riots. The scheme is designed to ensure a greater understanding of, and confidence in the processes and rules governing a detained person's welfare. It also offers an extra level of mutual protection to both detained persons and police custody staff by providing independent scrutiny of the treatment of detained persons and the conditions in which they are held.

Volunteer Demographics



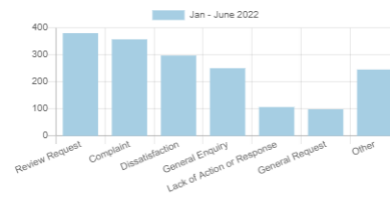
Total Hours Volunteered



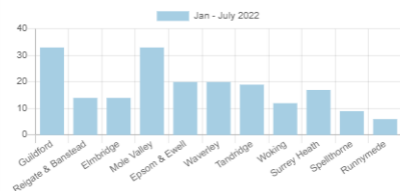
Total Contact



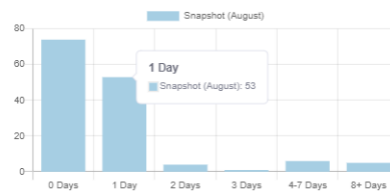
Contact Reason



Contact by Borough & District



Time to Close Cases



Beyond the Police & Crime Plan

- The Performance Hub can also be used to display wider information concerning both the OPCC itself and its work, such as commissioning activity, staffing data and ICV visits.
- The Hub is also used to share wider Police data including HMICFRS inspection outcomes and staffing demographics.

Understanding OPCC and Force Performance

Accessing the Performance Hub

Once launched, the performance hub will be accessible via the Surrey PCC website.

This page is intentionally left blank



SURREY POLICE AND CRIME PANEL 21 NOVEMBER 2022

CCTV in Surrey

1 SUMMARY

- 1.1 The purpose of this report is to provide an update on the '5-year Surrey public place CCTV strategy' which was set out in 2018, current CCTV provision across the county and Surrey Police's position on the future of public place CCTV.

2.0 INTRODUCTION

- 2.1 Public place CCTV is overt surveillance and is required to have a legitimate aim such as to prevent disorder or crime and to maximise public safety. Each camera installation needs to be shown to be necessary, proportionate and lawful, with the relevant safeguards and reviews. All CCTV operations should follow the Surveillance Camera Code of Practice as defined in the National Surveillance Camera Strategy (2017) for England and Wales.
- 2.2 The strategy outlines that whilst it is reasonable for the public to have a right to expect surveillance camera systems as one measure to help keep them safe, it is only possible where "systems are fit for purpose, operated effectively, transparently and in compliance with any relevant legal obligations." The strategy also describes the challenge regarding public place CCTV with local authority funding having been in decline for some time, with a report in 2016 (Big Brother Watch) showing a 46% decrease in funding spent on the installation, maintenance and monitoring of CCTV by local authorities across the country since 2012.
- 2.3 In September 2017 a CCTV Summit was held between Surrey Police and the 11 boroughs and districts as a first step in exploring the possibility of having a county-wide public CCTV operation as seen in other counties such as Sussex. Due to differing priorities, finance and starting positions no joint consensus could be reached on a future Surrey-wide CCTV roadmap, with each borough/district having already worked independently to purchase and implement their own systems over many years.
- 2.4 Following the Summit, and in order to bring about a level of consistency across Surrey, a 5-year CCTV Strategy was set out (2018-2022 inclusive) which would see the three remaining police CCTV monitoring suites (Woking, Guildford and Reigate) transition to being monitored by staff from the relevant borough/district council, with Surrey Police contributing to the cost of CCTV provision using a defined funding formula.

- 2.5 Since the launch of the strategy a better level of consistency has since been achieved in terms of the financial contribution made by Surrey Police, but the strategy has not yet been met in full, with not all the above principles implemented.
- 2.6 There are also wider complexities. Not all 11 borough and districts in Surrey own or operate public place CCTV equipment and some of the equipment currently owned is end of life (analogue) and will need significant investment to upgrade or replace.
- 2.7 The way that public place CCTV in residential areas is accredited means that new cameras can only be added where there is an evidential case brought by a neighbourhood problem. Many of the Surrey local authority cameras require reviews of their accreditation, and it is anticipated that some will need to be decommissioned in the coming few years when this has been completed.

3 **BOROUGH & DISTRICT VARIATIONS:**

East Surrey

- Reigate and Banstead have recently taken a decision to decommission their public place CCTV (other than unmonitored CCTV in their car parks and 6 amenity parks) on the basis of cost of replacement. Mole Valley, who have 53 cameras and Epsom and Ewell, who have 20, are unlikely to meet the relevant levels of accreditation at their next review. Both Mole Valley and Epsom and Ewell continue to review their options in respect of CCTV provision which includes considerations about scoping a new joint strategy with other local authorities working together in the procurement of equipment and monitoring of public place CCTV.
- Tandridge does not have any monitored public place CCTV.
- Surrey Police CCTV staff remain at Reigate police station and monitor the cameras for Reigate and Banstead, Mole Valley and Epsom and Ewell and have access to Airwave. When the cameras are decommissioned in Reigate and Banstead they will only remain monitoring the cameras of the other two boroughs reducing their workload significantly.

West Surrey

- Woking has well-established public place CCTV provision with Surrey Police staff having been Tupe'd across to the local authority in 2020 with the existing monitoring equipment in Woking Police Station decommissioned. Woking Borough Council staff have access to Airwave and therefore can communicate with officers and staff. Woking also monitors the CCTV cameras for Surrey Heath and Surrey Police provide a financial contribution based on the funding formula.
- Guildford, with its busy night-time economy, has 64 cameras (Guildford Town and Ash) with many of these having tangible law enforcement outcomes. Guildford CCTV is monitored by Surrey Police staff from a dedicated suite in Guildford Police Station who also have access to Airwave along with access to the town link radio system which connects businesses (retail) within the town. With a small team operating the

cameras, staffing has been very challenging over the past couple of years (in part due to the pandemic) which has meant there has been inconsistent monitoring of CCTV in Guildford.

- Godalming Town CCTV ceased operating in September 2018 with no clear evidence of impact on crime levels.

North Surrey

- Runnymede has a long-established public place CCTV monitoring system (Safer Runnymede) with local authority staff also responsible for monitoring the cameras in Spelthorne. They have access to Airwave radio and like Elmbridge (below) Surrey Police contributes funding according to the formula.
- Elmbridge outsource their CCTV monitoring to a private company in Luton and therefore do not have access to Airwave.

4.0 THE CASE FOR CCTV

4.1 As can be seen from the summary of provision across the county, there are differing approaches in each borough with some areas investing heavily in public place CCTV and others less so.

4.2 It is recognised that public place CCTV can provide a feeling of public safety, but research has shown that this is hard to quantify. Analysis last updated in October 2021 by the College of Policing (examining the results of more than 75 CCTV reviews in the UK, USA and elsewhere in the world), suggests that there is some evidence to show CCTV in car parks does deter some vehicle crime but is less effective in deterring impulsive crimes of violence. CCTV was found to be more effective when used alongside other complementary interventions such as improved lighting or fencing. When implemented without these it was found to not result in a significant reduction in crime.

4.3 It is also the case that due to the widespread availability of modern technology – mobile cameras, body worn video, “Ring” doorbell footage, dash cameras etc, there is less reliance on public place CCTV in efforts to prevent and detect crime. That said, in respect of areas with vibrant town centres and a night time economy, the case for public place CCTV can be argued, particularly where volunteers such as Street Angels support efforts to keep the area and its visitors safe.

5.0 BOROUGH / DISTRICT POSITION

5.1 Recognising the above complexities, Runnymede hosted a CCTV Summit on Tuesday 14th June 2022, inviting all Community Safety practitioners across Surrey to attend and share their views in order to identify an appropriate way forward.

5.2 The outcomes of this Summit were included as part of a report to the Surrey Leaders Group. At the time of writing no agreement appears to have been reached by the Surrey Leaders Group, and Panel members may wish to make enquiries within their respective Councils as to whether there is an emerging consensus.

6. RECOMMENDATIONS

The Police and Crime Panel is requested to note the update.

LEAD/ CONTACT OFFICER:

Damian Markland

TELEPHONE NUMBER:

01483 630200

E-MAIL:

damian.markland@surrey.pnn.police.uk



SURREY POLICE AND CRIME PANEL 21 NOVEMBER 2022

SURREY PCP BUDGET MID-YEAR CLAIM 2022

SUMMARY

The Surrey Police and Crime Panel has accepted a grant from the Home Office to meet the costs of the Panel, including the administrative support. This purpose of this paper is to report on the use of the grant in 2022 (April 2022 - September 2022), as noted in the Panel's mid-year claim submission to the Home Office submitted by the 28 October 2022 deadline.

RECOMMENDATION

The Police and Crime Panel is asked to note the report.

1.0 INTRODUCTION AND BACKGROUND

1.1 In establishing Police and Crime Panels, the Home Office agreed that a limited grant would be provided to each local authority acting as the host authority in providing the administrative support and management and maintaining the Police and Crime Panel. The host authority for the Surrey PCP is Surrey County Council.

1.2 The Panel's arrangements, agreed with the Home Office in 2013, stated that:

The annual costs associated with the operation, organisation and administration for the Panel shall be offset by the Home Office grant to be managed by the host authority. All of the relevant costs incurred by the host authority in connection with the work of the Panel shall be met from the funding allocated by the Home Office unless the authorities agree otherwise. The host authority shall monitor all expenditure incurred and make provision for an annual report.

2.0 HOME OFFICE GRANT 2022 MID-YEAR CLAIM

2.1 The Home Office grant available for the 2022 mid-year claim is **£33,090** (total grant = **£66,180**). The grant is paid by the Home Office in two instalments over the year and only spending relating to the two six-month periods can be claimed. Any underspend must be returned to the Authority (Home Office) and any overpayment of grant will be recovered.

2.2 The actual expenditure for April 2022 – September 2022 is therefore:

Table 1: Expenditure breakdown for 2022 (mid-year claim)

	£	Details
Meeting costs – webcasting, printing and postage	1,626	Includes cost of webcast software per hour, operator and meeting support
Travel expenses	259	Panel Members and/or Democratic Services Officers
Training	0	
Subsistence	16	
External legal expenses	1,271	
SUB TOTAL	3,172	
Employee Costs (see breakdown in table 2)	17,756	This includes NI contributions and pension costs
TOTAL	20,928	(rounded)

Table 2: Employee Costs breakdown 2022 (mid-year claim)

	£	Details
Democratic Services Officers	14,017	This is based on the percentage of salary costs of the supporting officers: 1X50% and 1X33% of FTE
Managers	3,234	This equates to 14 days
Legal	0 (Of the above 1,877 is for legal)	(Of the above, this equates to 4 days)
Accountants	506	This equates to 2.5 days.
TOTAL	17,756	(rounded)

3.0 DETAIL ON PANEL EXPENDITURE APRIL 2022 TO SEPTEMBER 2022

a) Panel administration (including meeting expenses)

- 3.1 Costs for panel administration as detailed in Tables 1 and 2 include webcasting, printing and postage, travel and legal costs and Surrey County Council (SCC) employee costs. Some Panels have appointed a full-time officer to support the Panel; within Surrey a number of officers have some involvement in the Panel, but none works on it full-time.
- 3.2 The apportioned costs for time spent by officers and their associated overheads will be reclaimed against the Home Office grant and will amount to **£20,928** for the 2022 mid-year claim.

Officer time and support for the Panel is constantly reviewed and monitored in the light of changes to its workload, with assistance provided by Managers where necessary. The Director of Law and Governance (under Managers) provided legal support in resolving complaints, which vary in number and complexity. Some funding is also allocated to Accountants/Finance to oversee the spending of the grant.

- 3.3 Panel member training and conference sessions from external suppliers have been free of charge, which has meant that the training cost is £0.
- 3.4 The £1,626 Panel expenses includes the cost of the webcast software per hour, the operator and meeting support, and the printing and postage costs for all committee and sub-committee meetings including letters to respond to complainants and other correspondence. The cost of agenda and correspondence printing will vary depending on the number of pages, any colour copying and how the papers are collated. Costs for an agenda printed in black and white are around £6-7 per agenda for printing and postage.

b) Member expenses

- 3.5 Members of the Panel can claim expenses in line with Surrey County Council's Members' Allowances Scheme for travel, subsistence, and for childcare and the care of other dependants. Claims from Panel members for costs involved with attendance at Panel and Sub-Committee meetings are £158. These may relate to meetings that took place before the claim period where claims were made later, within the claim period. Equally, some costs for Travel expenses accrued for the Panel meetings within the claim period were charged after September so will be rolled over into the end of year claim.

c) Allowances

- 3.6 In January 2013 the Panel agreed that Members would not use the Home Office grant to draw allowances for members of the Panel.
- 3.7 At the Council AGM on 25 May 2018 it was agreed that the Special Responsibility Allowance for scrutiny of the Police and Crime Commissioner is abolished, and the concept of a 'Lead Member' abandoned and replaced by the designation of an 'SCC Representative'. In addition, the Police and Crime Panel should be invited to use its powers to review any allowances to be paid.

4.0 WEBCASTING

- 4.1 Each meeting of the Police and Crime Panel is webcast live for public viewing. Table 3 below shows the numbers of views both live and post-meeting.

Table 3: Webcasting stats between April-September 2022

Title	Live Date	Hits*	Live**	Archive***	Recording Time
PCP	21 April 2022	470	32	438	2 hrs 55 mins
PCP	30 June 2021	133	20	113	2 hrs 07 mins
PCP	26 September 2021	88	26	62	2 hrs 09 mins

*Hits: Total number of views

**Live: Views that happened as the meeting was occurring

***Archive: Views that occurred post meeting

5.0 TRANSPARENCY

- 5.1 Under the Home Office grant agreement, PCPs must “publish as a minimum on their website, details of all their expenditure (or, where that is not possible, on the host authority’s website).” i.e. this report.

6.0 ON-GOING HOME OFFICE FUNDING

- 6.1 The Home Office grant has been confirmed for 2022/23 as £66,180.
- 6.2 The Panel's Outturn Forecast will be sent to the Home Office by 3 March 2022 and the end of year claim including expenditure between April 2022 - March 2023 will be submitted to the Home Office by 28 July 2022, to be reported to the Panel in either June/September 2023.

7.0 BACKGROUND INFORMATION

- Police and Social Responsibility Act 2011
- Grant agreement between Secretary of State for the Home Department and Surrey County Council.

Contact Officer: Julie Armstrong, Scrutiny Officer, Surrey County Council
Telephone Number: 07816 091463
Email: julie.armstrong@surreycc.gov.uk



SURREY POLICE AND CRIME PANEL 21 NOVEMBER 2022

PERFORMANCE AND ACCOUNTABILITY MEETINGS

1 SUMMARY

- 1.1 One of the main responsibilities of the Police and Crime Commissioner (PCC) is to hold the Chief Constable to account for delivery of the Police and Crime Plan. Lisa Townsend has set up a governance framework to discharge this duty. The main part of this framework is to hold six-weekly meetings where the Chief Constable formally reports on progress against the Police & Crime Plan and other strategic issues. This is supplemented by workshops and one-to-one discussions between the PCC and Chief Constable, and other senior officers, when required.
- 1.2 Every other meeting is a private meeting to allow detailed scrutiny of resources and efficiency plans as well as sensitive performance issues. This is called a Resources and Efficiency Meeting.
- 1.3 Every other meeting is normally webcast for the public and partners to view and is focussed on performance and areas of particular public interest – called Accountability and Performance Meetings. The PCC chairs the meetings which are also attended by the Chief Executive and Chief Finance Officer from the Office of the Police and Crime Commissioner (OPCC). Other members of staff from the OPCC attend as required, depending on the agenda. The Chief Constable attends along with the Deputy Chief Constable and other force staff as required.
- 1.4 This report provides an update on the meetings that have been held and what has been discussed to demonstrate that arrangements for good governance and scrutiny are in place.

2 DETAILS

- 2.1 Since the last report on performance meetings to the panel one meeting has taken place:
- 26 September 2022 – Public Accountability Meeting

2.2 This public meeting took place between the PCC and Chief Constable, with a specific focus on assessing Surrey Police's response to the National Policing Priorities, which include:

- Reducing murder and other homicide
- Reducing serious violence
- Disrupting drugs supply & 'county lines'
- Reducing neighbourhood crime
- Tackling Cyber Crime
- Improving satisfaction among victims, with a particular focus on survivors of domestic abuse

2.3 As a public meeting, a recording can be viewed online: <https://www.surrey-pcc.gov.uk/transparency/performance/>. At the time of writing the formal minutes of the meeting have not been published, but once available a copy will be sent to the Panel for information purposes.

3. FUTURE MEETINGS ARE IN THE DIARY AS FOLLOWS:

- 14 November 2022 - Private Resources and Efficiency Meeting

4. RECOMMENDATIONS

The Police and Crime Panel note the update on the Accountability Meetings.

LEAD/ CONTACT OFFICER:
TELEPHONE NUMBER:
E-MAIL:

Damian Markland
01483 630200
damian.markland@surrey.pnn.police.uk

SURREY POLICE AND CRIME PANEL**PCC Forward Plan and Key Decisions****21 November 2022****SUMMARY**

This report provides information on the key decisions taken by the PCC from September 2022 to present and sets out details of the Office's ongoing Forward Plan for 2022/2023.

Decision Making and Accountability Framework

The Police & Crime Commissioner (PCC) has in place a framework of governance, underpinned by mechanisms for control and management of risk. This framework enables her to discharge her statutory responsibilities, take decisions and hold the Chief Constable to account. The PCC will keep this system under review to ensure it remains fit for purpose. It is reviewed on an annual basis.

Forward Plan 2022/2023

The PCC gives advance notice to the public of when certain decisions will be taken or key pieces of work undertaken through the publication of a forward plan. This plan is updated on a regular basis by all staff within the OPCC for their relevant areas of work. A copy of this plan can be found on the PCC's website and is shown at Appendix A. Some, but not all items on the forward plan will result in the publication of a 'key decision'.

Decisions: Making and Publicising Key Decisions

The PCC is required by the Elected Local Policing Bodies (Specified Information) Order 2011 (as amended), to publish a '*record of each decision of significant public interest arising from the exercise of the (the PCC's) functions*'. We refer to these as "key decisions" and these are published on our website so they can then be scrutinised by the public and the Police and Crime Panel (PCP).

Detailed information on each key decision is published at the following link on the PCC's website (<https://www.surrey-pcc.gov.uk/transparency/archive/decisions/>) unless the information relating to the decision is sensitive and exempt from public consumption. In these cases, the records are kept solely within the PCC's office.

All key decisions are recorded on our decision log. The PCC has signed off seven key decisions since the last Panel meeting in September 2022 (see Appendix B).

RECOMMENDATIONS

The Panel is asked to note the report.

LEAD OFFICER: Sarah Gordon, PA to the PCC

TELEPHONE NUMBER: 01483 630 200

Appendix A - OPCC FORWARD PLAN

DATE	TITLE	KEY DECISION/ ACTION	LEAD OFFICER	Decision Notice
November 2022	Community Safety Assembly 2	Follow-up from May CSA	SH	N
November 2022	Resources and Efficiency Meeting -08/11/2022	Agenda and papers	DM/DL	N
November 2022	Joint Surrey/Sussex Pension Board 23/11/2022	Agenda & Papers	RL	Y (Agenda on Police website)
November 2022	Surrey Staff Side Pension Board 21/11/2022	Agenda and Papers	RL	N
December 2022	Accountability and Performance Meeting-20/12/2022 Public	Agenda and Papers	DM/DL	N
January 2023	Joint Audit Committee	Agenda and Papers	SG	N
January 2023	Confirmation of JAC Chair	Confirm appointment of Chair Designate	AB/KM	Y
Feb/March 2023	Related Party Disclosures and disclosable interests	To circulate relevant paperwork	SG	N
February 2023	Joint Surrey/Sussex Pension Board 21/02/2023	Agenda & Papers	RL	Y (Agenda on Police website)
February 2022	Surrey Staff Side Pension Board 21/02/2023	Agenda and Papers	RL	N

OFFICIAL

March 2023	End of Year processing		RL/KM	N
March 2023	Update Allowance Scheme	Decision Paper & Allowance schemes	RL	Y
March 2023	Annual Review of Scheme of Governance	For approval by PCC and consideration by JAC	AB/KM	Y
2024 – TBC	Recruitment of JAC Members	End of Term of Office for JAC members in December 2024	AB/KM	Y
2024 – TBC	Recruitment of Independent Members and Legally Qualified Chairs	To replace those IMs and LQCs reaching end of term	TBC	Y

Appendix B - OPCC Decision Log 2022

Decision no.	Title	Date Submitted to PCC	Lead officer	Agreed by PCC	Date Agreed	Protective marking (OFFICIAL/OFFICIAL SENSITIVE)	Published on website?	Spend/Amount
29	Community Safety Fund and Children and Young People's Fund	08/09/2022	Molly Slominski	Yes	22/09/2022	Official	Yes	£24,438.00
30	Reducing Reoffending Fund September 2022	29/09/2022	George Bell	Yes	02/10/2022	Official	Yes	£6,000.00
31	Children and Young People's Fund	03/10/2022	Molly Slominski	Yes	03/10/2022	Official	Yes	£30,720.00
32	Victim & Witness Care Unit uplift	20/10/2022	Lucy Thomas	Yes	20/10/2022	Official	Yes	£105,221.70
33	Surrey Police - DA technology	20/10/2022	Lucy Thomas	Yes	20/10/2022	Official	Yes	£5,184.00
34	Details TBC							
35	Details TBC							
36	ESDAS IDVA uplift	20/10/2022	Lucy Thomas	Yes	20/10/2022	Official	Yes	£566,352.00
37	SABP CISVA uplift	20/10/2022	Lucy Thomas	Yes	20/10/2022	Official	Yes	£62,146.00

TOTAL: £800,061.70

This page is intentionally left blank

SURREY POLICE AND CRIME PANEL 21 November 2022

COMMISSIONER'S QUESTION TIME

SUMMARY

At the 8 December 2016 Police and Crime Panel meeting it was unanimously agreed for an item called '*Commissioners Question Time*' to be included as a standing item to each Panel meeting agenda. The purpose of this item is for Police and Crime Panel Members to raise any issues or queries concerning crime and policing in Surrey with the Commissioner and also to provide an opportunity to ask further questions (for example questions relating to previous agenda items or urgent matters not included on the agenda).

Questions must be submitted in advance and must focus on strategic issues within the Commissioner's remit, questions regarding operational issues will be deemed inappropriate. There will be an opportunity for Panel Members to ask supplementary questions. Questions and responses will be appended to the minutes.

RECOMMENDATIONS

For the Police and Crime Panel to raise any issues or queries concerning Crime and Policing in Surrey with the Commissioner.

LEAD OFFICER: Julie Armstrong – Scrutiny Officer, Surrey County Council

TELEPHONE NUMBER: 07816 091463

E-MAIL: julie.armstrong@surreycc.gov.uk

This page is intentionally left blank

SURREY POLICE AND CRIME PANEL 21 NOVEMBER 2022

COMPLAINTS RECEIVED SINCE THE LAST MEETING

SUMMARY

This report sets out all complaints against the Police and Crime Commissioner that have been received since the last meeting of the Police and Crime Panel.

RECOMMENDATIONS

The Police and Crime Panel is asked to:

- (i) Note the content of the report.

1.0 INTRODUCTION AND BACKGROUND

- 1.1 The Elected Local Policing Bodies (Complaints and Misconduct) Regulations 2012 make Surrey's Police and Crime Panel responsible for overseeing complaints made about the conduct of the Police and Crime Commissioner and Deputy Police and Crime Commissioner.
- 1.2 Where a complaint is received by the Panel¹, a report is produced for the next available meeting, setting out the nature of the complaint(s) received and details of any action taken.

2.0 ANALYSIS AND PROGRESS

- 2.1 The Panel has a responsibility to informally resolve non-criminal complaints about the conduct of the PCC, as well as criminal complaints or conduct matters that are referred back to it by the Independent Office for Police Conduct.
- 2.2 For the above, the Panel agreed at its meeting on 13 December 2012 to delegate informal resolution of complaints to a Complaints Sub-Committee.
- 2.3 However, in accordance with the Regulations, complaints received by the Panel that do not relate to the conduct of the PCC (such as operational concerns and policy

¹ At its meeting on 13 December 2012 the Panel agreed to delegate initial receipt / filtering of complaints to the Chief Executive of the PCC's Office.

disputes) are referred to the most appropriate body for resolution instead of the Complaints Sub-Committee.

3.0 COMPLAINTS RECEIVED SINCE THE LAST MEETING

3.1 Since the last meeting of the Panel, the Complaints Sub-Committee considered two unrelated complaints against the Police and Crime Commissioner.

3.1.1 The Sub-Committee met on Friday 30 September 2022 to consider these separate complaints (PCP 0046 and PCP 0047). In both cases it concluded that the PCC had not breached the provisions of the Code of Conduct and no further action would be taken. The complainants were advised of these outcomes via email on Thursday 6 October.

3.2 Since the last meeting of the Panel, four further complaints against the Police and Crime Commissioner have been received, all relating to the same conduct. A date has been set for these (PCP 0048) to be considered collectively by the Sub-Committee and supporting information has been sought from all four complainants.

3.3 Since the last meeting of the Panel, no complaints against the Deputy Police and Crime Commissioner have been received.

4.0 EQUALITIES AND DIVERSITY IMPLICATIONS

4.1 It is vital that any complaints process is accessible to all residents and that each and every complainant is treated with respect and courtesy. A revised Complaints Protocol agreed by the Panel on 26 September 2022 provides a clear guide to the local complaints process which reflects learning from previous complaints and incorporates new operational guidance from the Independent Office for Police Conduct.

5.0 CONCLUSION AND RECOMMENDATIONS

5.1 The Panel is asked to note the report.

6.0 WHAT HAPPENS NEXT

6.1 Any future complaints will be reported to the next available meeting of the Panel.

SUPPORT OFFICER: Julie Armstrong, Scrutiny Officer (SCC)

E-MAIL: julie.armstrong@surreycc.gov.uk

TELEPHONE NUMBER: 07816 091463

SURREY POLICE AND CRIME PANEL

21 November 2022

RECOMMENDATIONS TRACKER AND FORWARD WORK PROGRAMME

16

SUMMARY

The updated Recommendations Tracker and Forward Work Programme are presented at each meeting of the Police and Crime Panel. The Recommendations Tracker lists all the information requested by the Panel at previous meetings. Substantial updates or reports relating to those actions are contained in the annex to the tracker. The Forward Work Programme is for Panel Members to discuss the details of items they wish to see at future meetings and the most relevant time to receive the reports.

RECOMMENDATIONS

For the Police and Crime Panel to raise any issues or queries concerning the information received on the Recommendations Tracker and to discuss the Work Programme to ensure the timeliness of reports to future meetings.

APPENDICES

Appendix 1: Recommendations Tracker
Appendix 2: Forward Work Programme

LEAD OFFICER: Julie Armstrong – Scrutiny Officer, Surrey County Council

TELEPHONE NUMBER: 07816 091463

E-MAIL: julie.armstrong@surreycc.gov.uk

This page is intentionally left blank

**POLICE AND CRIME PANEL
ACTIONS AND RECOMMENDATIONS TRACKER
NOVEMBER 2022**

The actions and recommendations tracker allows Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

Meeting	Item	Recommendation/Action	Responsible Officer/Member	Update/Response
March 2021	Hate Crime	R8/21 - The PCC will look into the results of Surrey Fire and Rescue Services' joint initiative in which residents could walk into designated fire stations to report hate crimes and look at extending that initiative to Borough and District Councils who he worked closely with.	OPCC	16/06/21 - Response from Surrey Police: The initiative stalled due to the Covid pandemic, and will be looked at again to progress once the Force is able to. 01/09/21 and 10/11/21, 18/02/22, and 08/09/2022 - This project is still on hold.
September 2021	Commissioner's Question Time	R34/21 - The Panel will consider scrutinising how CCTV could be used effectively in Surrey.	Panel members/Scrutiny Officer (SCC)	10/11/21 - A research briefing is being prepared, looking at: <ul style="list-style-type: none"> - Different approaches to CCTV across Surrey's Boroughs and Districts. - Approaches to CCTV nationally by other countries. 15/02/2022 – Paused by Chairman and Vice-Chairman due to ongoing discussions by Surrey Leaders Group.

**POLICE AND CRIME PANEL
ACTIONS AND RECOMMENDATIONS TRACKER
NOVEMBER 2022**

The actions and recommendations tracker allows Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

				08/09/2022 – The Chairman and Vice-Chairman to discuss approach moving forward. 21/09/2022 – The Chairman and Vice-Chairman agreed to have an item on this at the November Panel meeting.
November 2021	Draft Police and Crime Plan 2021-2025	R39/21 - The Panel to consider the PCC's offer for the head of the Roads Policing Unit (RPU) to present to the Panel.	Panel	15/06/2022 – In progress 08/08/2022 – A date tbc. Waiting until full establishment of officers and delivery of fleet vehicles.
November 2021	Performance Meetings	R46/21 - All the routes of communication will be collated and included in the statistics for the 101 service, particularly the statistics around Facebook Messenger within the digital 101 service.	OPCC	18/02/22 - The Force are still collating data around digital contact. Once this is available it will be provided to the panel. 26/09/22 – A request for the information to also include data on call abandonment and response times at different points of the day. 04/11/22 – The OPPC is currently doing some work with the Force around 101 performance, including public perceptions. More details can be found here: https://www.surrey-pcc.gov.uk/have-your-say-commissioner-invites-views-on-101-performance-in-surrey/ .

**POLICE AND CRIME PANEL
ACTIONS AND RECOMMENDATIONS TRACKER
NOVEMBER 2022**

The actions and recommendations tracker allows Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

				It is suggested that a paper on this comes to a future Panel meeting.
February 2022	Commissioner's Question Time	R5/22 – The DPCC to provide further information, including data, on Surrey Police's approach to tackling unsafe driving by young people.	DPCC	05/04/22 - In progress. 15/06/2022 – Verbal update to provided at June Panel. 08/09/2022 – DPCC to provide an update asap. 26/09/2022 – A letter from the DPCC was circulated to the Panel Members.
April 2022	Police and Crime Plan Progress 2021-2025	R10/22 – The Office of the Police and Crime Commissioner to share the analysis on Call It Out survey and the national Streetsafe tool.	OPCC	15/06/22 – OPCC would suggest that the PCP look to add this as a substantive agenda item to a future meeting. 28/07/2022 – Chairman and Vice-Chairman to agree which Panel meeting this item will come to at a planning meeting. 21/09/2022 – It was agreed that this item would come to the meeting in November 2022.

**POLICE AND CRIME PANEL
ACTIONS AND RECOMMENDATIONS TRACKER
NOVEMBER 2022**

The actions and recommendations tracker allows Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

April 2022	Police and Crime Plan Progress 2021-2025	<p>R11/22 – The Deputy Police and Crime Commissioner to provide information on the other options available for young people who have been excluded from school.</p>	DPCC	<p>15/06/22 – DPCC to provide verbal update at June meeting.</p> <p>08/09/2022 – DPCC to provide an update asap.</p> <p>04/11/22 - School exclusions and safeguarding predominantly falls at the feet of SCC. That said, as an office we have worked with the Force and High Sheriff as part of the Serious Youth Violence Strategy, which has provisions to support and tackle issues caused by exclusions.</p> <p>There was a specific bit of work we supported, commissioned with Royal Holloway, to explore the impact of exclusions and provide recommendations. The full report can be seen here: Glorney Rhoden 2021 Permanent school exclusions in Surrey full report.pdf (royalholloway.ac.uk)</p> <p>There were quite a few recommendations, but they included additional funding for pupil referral units and Alternative Education settings – but again, this is predominantly a local authority issue, though it has policing outcomes.</p> <p>In terms of Serious Youth Violence, the force, SCC and OPCC have undertaken data gathering work and developed a partnership strategy – with exclusion included as a risk area. The</p>
------------	------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

**POLICE AND CRIME PANEL
ACTIONS AND RECOMMENDATIONS TRACKER
NOVEMBER 2022**

The actions and recommendations tracker allows Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

				<p>main focus of the strategy is preventing CYP offending via early intervention.</p> <p>There's also been some work with SCC around "No Wrong Door" (Annex 3 NWD model proposed for Surrey.pdf (surreycc.gov.uk)).</p>
April 2022	Police and Crime Plan Progress 2021-2025	R13/22 – The Support Officer to organise a briefing from the Force on the new Vanguard Road Safety Team.	Support officer (SCC)	<p>15/06/22 – In progress</p> <p>08/08/22 – Will be completed in conjunction with R39/21.</p>
June 2022	Commissioner's question time	R19/22 – The Police and Crime Commissioner to bring the guidance on unauthorised encampments to the Panel when published.	OPCC	<p>08/09/2022 – Not yet published.</p> <p>04/11/2022 – Will be completed in conjunction with R21/22.</p>

**POLICE AND CRIME PANEL
ACTIONS AND RECOMMENDATIONS TRACKER
NOVEMBER 2022**

The actions and recommendations tracker allows Panel Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each meeting. Once an action has been completed, it will be shaded green to indicate that it will be removed from the tracker at the next meeting.

KEY			
	No Progress Reported	Recommendation/Action In Progress	Recommendation/Action Implemented

September 2022	Recent Inspection Outcomes	R20/22 – The Head of Performance and Governance to find out whether police officers had undergone training regarding managing registered sex offenders.	Head of Performance and Governance (OPCC)	
September 2022	Commissioner’s question time	R21/22 – The Panel support officers to liaise with the Office of the Police and Crime Commissioner to organise a report and briefing on unauthorised encampments.	Support officers (SCC) and OPCC	04/11/2022 – The Chairman and Vice-Chairman to agree which meeting this report will come to.

Surrey Police and Crime Panel - Forward Work Programme 2022-2023

The purpose of this document is to provide a summary of work due to be undertaken by the Surrey Police and Crime Panel. It is provided for information purposes at each meeting of the Panel and updated between meetings by officers to reflect any future areas of work. Members can suggest items for consideration to the Chairman or the Panel Support Officer.

2022

DATE	ITEM	PURPOSE	OFFICER
23 November 2022	Informal Meeting	Private informal meeting of the Panel with the Chief Constable of Surrey Police – Panel members to suggest items and Scrutiny Officer/Democratic Services Assistant to liaise with OPCC.	Scrutiny Officer and Democratic Services Assistant / OPCC

Page 71

DATE	ITEM	Police and Crime Plan Priority	PURPOSE	OFFICER
January 2023 tbc	Confirmation Hearing: Appointment of a Chief Constable for Surrey Police	N/A	The Panel to receive a report on the PCC's proposed Chief Constable, the Panel to ask questions and make its recommendation. There will be a closed session in Part 2 for the Panel to discuss the proposed appointment.	OPCC
3 February 2023	Office of the Police and Crime Commissioner's proposed precept	All	The Police and Crime Panel is required to consider and formally respond to the Police and Crime Commissioner's proposed precept for 2023/24.	OPCC Chief Finance Officer
3 February 2023	Office of the Police and Crime Commissioner's Budget for 2023/24 (Twice per year – Feb & Nov)	All	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	OPCC Chief Finance Officer

tbcc	Vanguard Road Safety Team briefing	Ensuring safer Surrey roads	Check if new policing team is achieving reduction in fatal five offences.	OPCC
18 April 2023	Unauthorised encampments	Working with Surrey communities so that they feel safe; Strengthening relationships between Surrey Police and Surrey residents	Investigate the consistency of the approach taken across the county for unauthorised traveller encampments.	OPCC
18 April 2023	Commissioning and award of grant funding	Reducing violence against Women and Girls; Protecting people from harm in Surrey	Check outcomes of PCC's commissioning of services to help victims of crime	OPCC
18 April 2023	Police and Crime Plan Update (Twice yearly – April/Nov)	All	To consider progress made against the agreed Police and Crime Plan.	PCC
18 April 2023	Surrey Police Recruitment and Workforce Planning Update (Twice yearly – April/Sept)	All	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Damian Markland - OPCC
29 June 2023 – Annual meeting	Police and Crime Commissioner Annual Report 2021/22	All	The Police Reform and Social Responsibility Act (2011) places a duty on Police and Crime Commissioners to produce an Annual Report. Members of the Panel are asked to comment on the report prior to its formal publication.	OPCC

29 June 2023	Police and Crime Panel Annual Report 2021-22	N/A	To report Panel business over the last financial year	Scrutiny Officer / Democratic Services Assistant
29 June 2023	Surrey PCP Budget 2021/22	N/A	End of year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer / Democratic Services Assistant
19 September 2023	Surrey Police Recruitment and Workforce Planning Update (Twice yearly – April/Sept)	All	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Damian Markland - OPCC
19 September 2023	Medium-Term Financial Plan Update 2023/24 to 2027/28	All	As part of the budget setting process, to show the Force is financially sustainable in the medium term.	OPCC Chief Finance Officer
24 November 2023	Surrey PCP Budget Mid-Year Claim 2022	N/A	Mid-year report detailing the Panel's expenditure of the Home Office Grant.	Scrutiny Officer / Democratic Services Assistant
24 November 2023	Police and Crime Plan Update (Twice yearly – April/Nov)	All	To consider progress made against the agreed Police and Crime Plan.	OPCC
24 November 2023	Budget Update (Twice per year – Feb & Nov) <ul style="list-style-type: none"> Surrey Police Group Financial Report for Month Six Financial Year 2022/23 	All	As agreed at the precept setting meeting on 6 February 2013, to allow the Panel to have oversight of the latest financial position.	Damian Markland / Chief Finance Officer
	Standing Items – see list below			

STANDING ITEMS: these will appear on every agenda				
Subject/Title	Dates	Police and Crime Plan Priority	Purpose	Contact Officer
PCC Forward Plan and Key Decisions	All	All	To review the key decisions made by the PCC in line with the Police Reform and Social Responsibility Act 2011, Section 28(6). Decisions – Office of the Police and Crime Commissioner for Surrey (surrey-pcc.gov.uk) To review the PCC's forward plan.	OPCC
Performance Meetings	All	N/A	To consider issues raised during monthly discussions between the PCC and the Chief Constable. To include the web link and notice of upcoming public meetings and most recent public performance report.	Damian Markland - OPCC
Recommendations Tracker and Forward Work Programme	All	N/A	To monitor responses, actions and outcomes against recommendations or requests for further actions. To provide a summary of work due to be undertaken by the Surrey Police and Crime Panel and work that has recently been completed.	Scrutiny Officer/Democratic Services Assistant
Commissioners Question Time	All	N/A	For the Panel to raise any issues or queries concerning crime and policing in Surrey with the Commissioner – questions to be provided four working days in advance.	Scrutiny Officer/Democratic Services Assistant
Complaints	All	N/A	To monitor complaints received against the PCC and/or DPCC	Scrutiny Officer/Democratic Services Assistant
Surrey Police Recruitment and Workforce Planning Update	Twice a Year (April/Sept)	All	The PCC to provide an update report every three months detailing the allocation of newly recruited officers as a result of the 20,000 uplift, how many officers were in training and how many were on patrol.	Damian Markland - OPCC

ITEMS KEPT UNDER REVIEW				
ERP (Equip) Programme	Part 2	Part 2	Updates under Part 2 to be provided where appropriate.	OPCC

Working Groups – re-established in June 2022:

Group	Membership	Purpose	Reporting Dates
Complaints Sub-Committee		To resolve non-criminal complaints against the PCC and/or the DPCC.	Report to each meeting of the PCP, detailing any complaints dealt with since the last meeting.
Finance Sub-Group		To provide expert advice to the PCP on financial matters that falls within its remit.	Reports verbally to the formal precept setting meeting of the Panel in February.

This page is intentionally left blank